

**Randolph County Job Vacancies**

\*\*\*\*\* EOE/E-Verify \*\*\*\*\*

**~ PRE-EMPLOYMENT DRUG TESTING REQUIRED ~**

**All applications must be received in the Human Resources Office by 5pm on the closing date listed**

Department	Position Name	Position Description	Position Minimum Requirements	Comments	Salary Range	Advertising Dates
Social Services	Social Worker I/A/T	In North Carolina, Child Protective Services (CPS) are conducted by local county government in a Department of Social Services. CPS social workers are responsible for accessing, identifying and documenting abuse, neglect, and dependency cases and finding the appropriate services to enhance child welfare. CPS social workers must be able to identify immediate threats made to a child and provide arrangements that comply with state and federal laws and agency procedures and conduct social work activities under detailed guidelines and strict timeframes. Performs related duties as required.	MSW-Child Welfare Collaborative; or MSW plus one year directly related experience; or BSW-Child Welfare Collaborative plus one year directly related experience; or BSW plus two years directly related experience; or an equivalent combination of education and experience.  Social Worker I, II, & III may be considered. Minimum Training and Experience: 4-year degree from an accredited college or university.	Requires valid N.C. driver's license, good driving record and transportation for use at work. Requires after hours work and on-call duties assigned. An Oral and written test will be administered. Bilingual preferred. If applicant lists Spanish as a second language a verbal Spanish test will be administered. <b>College transcripts must accompany application in order for application to be considered complete.</b>	Based on experience	Open until filled
Emergency Services	Telecommunicator <i>(Part Time)</i>	Performs skilled work answering and processing citizen requests for emergency and non-emergency assistance. Operates telephone, radio, computer-aided dispatch terminals and related communications equipment in answering requests and dispatching law enforcement, fire, emergency medical services, rescue and other public safety agencies in Randolph County. Performs related duties as required.	High school diploma or GED and less than one year experience working as a telecommunicator, in emergency services, stressful situations, or equivalent combination of education and experience.	Works on assigned rotating shifts. Available to work days, nights, short notices, weekends, holidays, and during inclement weather. Must be at least 18 years of age. MUST BECOME CERTIFIED WITHIN ONE YEAR OF EMPLOYMENT – DCI, and Emergency Medical Dispatch (EMD) and in CPR/First-aid. Pre-employment skills testing administered: listening & memory recall skills test, typing skills test & map reading skills test.	Based on experience	1/12/18 Thru 1/26/18

RANDOLPH COUNTY APPLICATION: Applications are available in the County Human Resources Office or from the Randolph County website, [www.RandolphCountyNC.gov](http://www.RandolphCountyNC.gov). A Randolph County application is required and must be received in the County Human Resources Office at 725 McDowell Road, Asheboro, NC 27205 by 5pm on the closing date listed in order to be considered. For specific inquiry or special assistance request, contact Sarah Pack at (336)318-6600. SELECTION PROCESS: Selection procedures will include detailed review of applications, interviews, and reference checks on the top candidate(s). Employment offer for any position requiring college credit or degree will be contingent upon verification by official transcript. Employment offer contingent upon satisfactory results of pre-employment drug screening and criminal background checks.