

# Randolph County Purchasing Department

725 McDowell Road Asheboro, NC 27204 Tel: (336) 318-6304 Fax: (336) 318-6324

## VENDOR APPLICATION

### BUSINESS NAME AND MAILING ADDRESS FOR BIDDING SOLICITATIONS

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Email \_\_\_\_\_ InternetAddress \_\_\_\_\_

### MAILING ADDRESS FOR PAYMENTS (IF DIFFERENT)

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### PLEASE PROVIDE 1099 REPORTING NUMBER:

Federal ID Number \_\_\_\_\_ or SSN \_\_\_\_\_

1099 Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### PLEASE CHECK THE APPROPRIATE BOX DESCRIBING YOUR BUSINESS TYPE:

Individual / Sole Proprietor  
Corporation

Partnership  
Other (explain) \_\_\_\_\_

### KEY PERSONNEL TO BE CONTACTED BY COUNTY STAFF

Owner / Manager

Name \_\_\_\_\_  
Email \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_

Contact for Quotes

Name \_\_\_\_\_  
Email \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_

MINORITY OWNED BUSINESS? YES NO

Code \_\_\_\_\_ Certification # \_\_\_\_\_ State \_\_\_\_\_

### GENERAL CONTRACTOR

Class \_\_\_\_\_ License Number \_\_\_\_\_

Licensed by Randolph County? YES NO

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To specify which area of business or service you wish your organization to be notified of, when a Request for Bid or Quotation becomes available, place a checkmark in the box to the left of the Commodity description. You may choose as many commodities as you wish.

Audio-Visual Equipment  
(television, video cameras, projectors)

Automobiles and  
Automobile Equipment or Supplies

Badges, Name Tags, Trophies

Communication Equipment  
(telephones, radios, pagers, cell phones)

Continuous Stock Forms & Labels  
(copy paper, computer paper)

Drugs and Medicines

Medical Equipment and Supplies

Electrical Office Equipment  
(typewriters, copiers, fax machines,  
shredders)

Engineering Services

Furniture (desks, chairs, bookcases,  
tables)

Hand Tools and Related Items

Janitorial Supplies

Law Enforcement Equipment and  
Supplies

Library Supplies

Microcomputers, Peripherals, and  
Software

Office Supplies – General

Printing Services

Uniforms

Other:  
\_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_