



**RANDOLPH COUNTY**  
**HISTORIC LANDMARK PRESERVATION COMMISSION**  
204 East Academy Street - P. O. Box 771 - Asheboro, N.C. 27204  
Phone (336) 318-6555 - Fax (336) 318-6546

**CULTURAL HERITAGE SITE APPLICATION**

**Filing Your Application:**

When completed, this application will allow the Randolph County Historic Preservation Commission to initiate consideration of a property for recognition as a Local Cultural Heritage Site. The Commission normally meets the fourth Wednesday of each month at 2:00 p.m., Randolph County Office Building, 725 McDowell Rd, Asheboro, NC.

---

**A. Definition:** A Local Cultural Heritage Site is a site that is of local significance historically, archaeologically, culturally, or naturally. After approval by the Commission, Local Cultural Heritage Sites will be listed in individual categories on the HLPC website available for those interested in history and research. These separate categories may include:

**B. (1)** Monuments, structures of an archaeological nature, and private cemeteries at least 100 years old containing participants of the War of Regulation (1768-1771), the American Revolutionary War and/or the Civil War.

**(2)** Sites and Open Spaces that are the works of man or the combined works of nature and man, including gardens, parks and landscapes with or without architectural features, the location of mills and bridges together with their hydrological installations and features, and archaeological sites which are of outstanding local value from a historical, aesthetic, ethnological or anthropological point of view.

**(3)** Natural Features, including physical and geological formations or groups of such formations which are of outstanding local value from an aesthetic or scientific point of view.

**(4)** Biological Heritage Sites including valuable habitats such as ancient woodland, species-rich grassland, wetlands which may provide a refuge for rare and threatened plants and animals and which form an irreplaceable part of our environment or are part of a strategy to conserve the biological diversity of the region.

**C. Application Process.**

**(1)** Applications for consideration as a Local Cultural Heritage Site are made at the Randolph County Planning Department Office and may include the documentation and critical analysis of all available information necessary to justify the recognition of the proposed property as a Local Cultural Heritage Site.

- (2) Properties may be considered for Local Cultural Heritage Site recognition by:
  - a. their inclusion in a comprehensive and systematic inventory of properties of historical, architectural, archaeological, or cultural significance to Randolph County;
  - b. application made by the owner of the property; or
  - c. by motion of the Commission.

**D. Effect of Local Cultural Heritage Site Recognition.**

- (1) The Commission may award the property owner a Certificate of Recognition designating the property as a Local Cultural Heritage Site.
- (2) The Commission may establish, keep current, and publish on its website, whenever circumstances shall so require, a list of the properties appearing on the Local Cultural Heritage Site list which are determined to be in danger of immediate destruction, demolition by neglect, or otherwise threatened by serious and specific dangers. This list shall and its publication shall constitute the primary method of protection afforded Local Cultural Heritage Sites.
- (3) Any property recognized by the Commission as a Local Cultural Heritage Site shall:
  - a. have its location and historical significance as such permanently maintained in the records of the Randolph County Planning Department;
  - b. be listed along with history and pictures on the Commission’s website;
  - c. be marked as a Local Cultural Heritage Site in the Randolph County Geographic Information System (GIS).

**1. Name of Property**

**Historic Name:** \_\_\_\_\_

**Current Name:** \_\_\_\_\_

**2. Location**

Please include the full street address of the property, including its local jurisdiction. North Carolina Property Identification Numbers (PIN) can be found by contacting the Randolph County Planning Department.

**Street Address:** \_\_\_\_\_

**City/Town/Jurisdiction:** \_\_\_\_\_

NC PIN Number: \_\_\_\_\_

**3. Owner Information (If more than one, list primary contact)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**4. Applicant/Contact Person (If other than owner)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**5. General Data/Site Information (Please complete information applicable to your request.)**

A. Date of Construction and major additions/alterations: \_\_\_\_\_

B. Number, type, and date of construction of outbuildings: \_\_\_\_\_

C. Approximate lot size or acreage: \_\_\_\_\_

D. Architect, builder, carpenter, and/or mason: \_\_\_\_\_

E. Original Use: \_\_\_\_\_

F. Present Use: \_\_\_\_\_

**6. Classification**

A. Category (building(s), structure, object, or site): \_\_\_\_\_

- **Building** - A "building," is created principally to shelter any form of human activity. (i.e.: house, barn, hotel, church, school, theater, stable)
- **Structure** - The term "structure" is used to distinguish from buildings constructions made usually for purposes other than creating human shelter (i.e.: tunnel, bridge, highway, silo)
- **Object** - The term "object" is used to distinguish from buildings and structures those constructions that are primarily artistic in nature. Although it may be, by nature or design, movable, an object is associated with a specific setting or environment. (i.e.: sculpture, fountain, monument)

- **Site** - A site is the location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing, ruined, or vanished, where the location itself possesses historic, cultural, or archeological value regardless of the value of any existing structure. (i.e.: battlefield, cemeteries, designed landscape)

**B. Ownership (public or private):** \_\_\_\_\_

Can people tour the site?  Yes  No

Accessible for viewing?  Inside  Outside

What are the days and hours of operation? \_\_\_\_\_

Is visitation by appointment only? \_\_\_\_\_

Who is the contact person and what is the method of contact? \_\_\_\_\_

\_\_\_\_\_

**C. Number of Contributing and non-contributing resources on the property:**

A contributing building, site, structure, or object adds to the historic associations, historic architectural qualities, or archeological values for which a property is significant because it was present during the period of significance, relates to the documented significance of the property, and possesses historic integrity or is capable of yielding important information about the period.

**Buildings** \_\_\_\_\_

**Structures** \_\_\_\_\_

**Objects** \_\_\_\_\_

**Sites** \_\_\_\_\_

**D. Previous field documentation (when and by whom):** \_\_\_\_\_

**7. Supporting Documentation (Attach to application on separate sheets)**

**A. Photographs**

- Digital photographs on a CD can be submitted. Please include a printout of the images included on the CD.
- For **buildings** and **structures**, include all facades and at least one (1) photo of all other contributing and non-contributing resources. Also include at least one (1) photo that shows the main building or structure within its setting. For **sites**, include overall views and any significant details. For **objects**, include a variety of representative views, as well as a view of the object within its setting.

**B. Maps**

Include two (2) maps; one (1) clearly indicating the location of the property in relation to the local community, and one (1) showing the boundaries of the property. Tax maps with the boundaries of the property are preferred, but survey or sketch maps are acceptable. Mapping information may be obtained from the Randolph County G.I.S mapping program available at [www.co.randolph.nc.us](http://www.co.randolph.nc.us).

**C. Historical significance**

- Note any significant events, people, and/or other relevant information associated with the property. Please clearly define the significance of the property in the history of the local community or of Randolph County.
- Please include a bibliography of sources consulted.

**D. Property boundary, significance and integrity (Applies to all classifications)**

- Describe the land area to be recognized, address any prominent landscape features.
- Clearly explain the significance of the land area proposed for recognition and its historical relationship to the **building(s)**, **structure(s)** or **object(s)** located within the property boundary or, in the case of **sites**, the historical event or events that make the land area significant. For **buildings and structures**, the designated land area may represent part of or the entire original parcel boundaries, or may encompass vegetative buffers or important outbuildings. For **objects**, the designated land area may continue to provide the object’s historic context (i.e., a statue’s historic park setting). For **sites**, the designated area may encompass a landscape that retains its historic integrity (i.e. a battlefield encompassing undisturbed historic view sheds).

**8. Signatures**

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*I have read the general information on landmark designation provided by the Randolph County Historical Landmark Preservation Commission and affirm that I support Local Cultural Heritage Site recognition.*

**Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Additional information concerning the Randolph County Historic Landmark Preservation Commission may be accessed at [www.co.randolph.nc.us/hlpc](http://www.co.randolph.nc.us/hlpc).*