

Randolph County, NC

RFP Check List

Chapter/Section	RFP Item	Indicate "Included" or "Not	Location- Tab Number
Chapter 1, Section 2.8	Performance Bond Letter		
Chapter 2	Software Modules-details and costs		
Chapter 3 Section 1	Hardware/Equipment- details and costs		
Chapter 3 Section 3	Data Conversion Services-details and costs		
Chapter 3 Section 5	Maintenance and Support		
Chapter 3 Section 6	Source Code-details and costs		
Chapter 3 Section 7	Users Documents-details (include sample manual, if available)		
Chapter 3 Section 8	Implementation Plan		
Chapter 3 Section 9	Project Management		
Chapter 3 Section 10	Training Services		
Chapter 3 Section 11	References		

Chapter 3 Section 12	Outstanding Contracts		
Chapter 1 Section 4.11	Audited Financial Statements		
Chapter 1 Section 4.20	Sample Contract		
Appendix A	Functional Requirement Questions		
Appendix B	General Requirements Questions		
Appendix C	Itemized Bid Form		
Appendix D	Exception Form (as described in section		
Appendix E	Proposal Submission Authorization		