

Appendix A -- FUNCTIONAL REQUIREMENT QUESTIONS:

Randolph County requires an integrated software system that allows the county to appraise, assess, bill and collect Ad Valorem taxes in accordance with the laws and constitution of North Carolina and the procedures and ordinances of Randolph County. All tax billing processes must comply with North Carolina Statutes, particularly the Machinery Act of North Carolina. The following questions relate to the specific functions that are critical to the daily business needs of assessing, billing and collecting taxes.

Requirement rating:

- MR – mandatory request - Questions marked as “MR” are critical to the overall vision of County’s Tax Billing/Collection and CAMA system and will be used to determine if the vendors meet the minimum requirements.
- HD – highly desirable feature - Questions marked as “HD” indicate features which Randolph County desires to allow flexibility in the proposed system and will be used to determine the system’s ability to adapt and grow beyond our current needs.
- I – Randolph County requests information on the requirement or feature - “I” questions are for information that will allow more understanding of the Vendor’s proposal.

The Vendor shall specify one of the following options in response to each question:

- YES – The current production release of the software provides this feature without modification
- NO – This feature is not provided or planned
- Planned – This feature is planned for inclusion in a scheduled future release. Provide the estimated release date.

Proposals will be analyzed based upon the responses included in the Vendor’s overall proposal and based upon the answers to the questions in this section. Most questions are written where a “YES” answer is our desired response. However, we do not desire just a “Yes/No/Planned” response from the Vendor, but rather an explanation of how their proposed system will work in reference to the posed question.

Unanswered questions by the Vendor will be rated as “NO” answers. If the feature is “planned”, the Vendor must include a scheduled release date. If a date has not been set, please indicate whether the feature is under consideration, under development, or in testing. Failure to include this information will be interpreted as a “NO” response by the Vendor.

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
1.	PERS PROP ASSESSMENT	Does the proposed system have a personal property appraisal module?	MR	--	
2.	PERS PROP ASSESSMENT	Does the proposed system have the ability to appraise personal property using user defined trending tables? See Section 4.2.2 1 Trend Table Maintenance	MR	--	
3.	PERS PROP ASSESSMENT	Does the proposed system allow for in-house developed trend factors?	MR	--	
4.	PERS PROP ASSESSMENT	Does the proposed system have the ability to revalue personal property automatically in mass updates?	MR	--	
5.	PERS PROP ASSESSMENT	If question 4 is yes, please explain this process.	I	--	
6.	PERS PROP ASSESSMENT	If question 4 is yes, does the proposed system have a means of reporting errors that occurred during the mass update of personal property values?	MR	--	
7.	PERS PROP ASSESSMENT	Does the proposed system have a means of performing a test calculation process	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		using trending tables?			
8.	PERS PROP ASSESSMENT	If question 7 is yes, please explain this process.	I	--	
9.	PERS PROP ASSESSMENT	Does the proposed system have the ability to revalue any one item as needed?	MR	--	
10.	PERS PROP ASSESSMENT	Does the proposed system have the ability to handle multiple trending tables per abstract?	MR	--	
11.	PERS PROP ASSESSMENT	Does the proposed system have a means of distinguishing which trend factors are printed in each column on the listing form? For example: FB10 schedule is machinery and equipment and would need to be preprinted in that column on the listing form. See Exhibit P	MR	--	
12.	PERS PROP ASSESSMENT	Does the proposed system have the ability to preprint current year listings based on previously listed assets for both business and residential listings?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
13.	PERS PROP ASSESSMENT	Does the proposed system have the ability to print individual listing forms on demand?	MR	--	
14.	PERS PROP ASSESSMENT	Does the proposed system have the ability to print multiple listings using user-defined selection criteria?	MR	--	
15.	PERS PROP ASSESSMENT	Does the proposed system allow a historical cost method of depreciation (using cost and year purchased) and a book method of depreciation?	MR	--	
16.	PERS PROP ASSESSMENT	If question 15 is yes, please explain this process.	I	--	
17.	PERS PROP ASSESSMENT	Does the proposed system allow the users to manually override values?	MR	--	
18.	PERS PROP ASSESSMENT	Does the proposed system have the ability to print detailed reports of personal property sorted by multiple data fields?	MR	--	
19.	PERS PROP ASSESSMENT	Does the proposed system have the ability to flag abstracts to print personal property assessment letters with fixed	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		asset details and individual personal property values?			
20.	PERS PROP ASSESSMENT	Does the proposed system have the ability to carry multiple abstracts per account number?	MR	--	
21.	PERS PROP ASSESSMENT	Does the proposed system have the ability to attach personal property to a real property abstract?	MR	--	
22.	PERS PROP ASSESSMENT	Does the proposed system have the ability to handle more than one (1) bill type per account? For example, residential, farm, business, etc.	HD	--	
23.	PERS PROP ASSESSMENT	Does the proposed system have the ability to print extension request letters and confirmation letters and to flag the account that an extension has been granted? (See Section 4.2.3 19 Automation of correspondence with taxpayer)	HD	--	
24.	PERS PROP	Does the proposed system have the ability to display the elderly/disability	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	ASSESSMENT	exempt amount on the abstract as it's being viewed?			
25.	PERS PROP ASSESSMENT	Does the proposed system have the ability to display the present use value (deferred amount) on the abstract as it's being viewed?	MR	--	
26.	PERS PROP ASSESSMENT	Does the proposed system have the ability to store and display business exemptions on the abstract as it is being viewed?	HD	--	
27.	PERS PROP ASSESSMENT	Does the proposed system have the ability to allow electronic filing of business personal property returns?	HD	--	
28.	PERS PROP ASSESSMENT	Does the proposed system allow for an abstract carrying both personal property and real estate to be flagged for a late filing and have the penalty charged on personal property only?	MR	--	
29.	PERS PROP ASSESSMENT	Does the proposed system have a billing history summary (control card) for all	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		taxpayers?			
30.	PERS PROP ASSESSMENT	Does the proposed system allow for viewing of multiple years assessment per account? Business Control Card (See Section 4.2.3 21 – Billing History (Business Control) See Exhibit EE	MR	--	
31.	PERS PROP ASSESSMENT	If question 30 is yes, please list fields that are included in your business control card information.	I	--	
32.	PERS PROP ASSESSMENT	Does the proposed system have the ability to access the TEC (Tax Equity Consultants) value lookup system for vehicles?	MR	--	
33.	PERS PROP ASSESSMENT	Does the proposed system have the ability to record extensive, flexible and unlimited notes per account?	MR	--	
34.	PERS PROP ASSESSMENT	Does the proposed system have the ability to search for a record using name, street address, and account?	MR	--	
35.	PERS PROP	Does the proposed system have the ability to carry multiple taxing districts on	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	ASSESSMENT	one abstract?			
36.	PERS PROP ASSESSMENT	Does the proposed system have the ability to carry pollution abatement equipment values on the abstract without having the values in the assessment for billing?	HD	--	
37.	PERS PROP ASSESSMENT	Does the proposed system have the ability to display the status of the listing? (received, updated and billed) (See Section 4.2.3 22 - Listing Status)	MR	--	
38.	PERS PROP ASSESSMENT	If question 37 is yes, does the proposed system have the ability to generate reports reflecting this status?	HD	--	
39.	PERS PROP ASSESSMENT	Does the proposed system have the ability to store and display social security numbers and Federal Tax ID numbers limiting access by user via security?	MR	--	
40.	PERS PROP ASSESSMENT	If question 39 is yes, does the proposed system have the ability to tie a social security number to an individual name for accounts with multiple ownership?	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
41.	PERS PROP ASSESSMENT	Does the proposed system have the ability to store and display telephone numbers and contact information for personal property accounts limiting access by user via security?	HD	--	
42.	PERS PROP ASSESSMENT	Does the proposed system have the ability to allow the user to close/delete inactive accounts?	HD	--	
43.	PERS PROP ASSESSMENT	If question 42 is yes, what are the criteria for being able to close/delete an account?	I	--	
44.	PERS PROP ASSESSMENT	If question 42 is yes, can deleted account numbers be reassigned?	I	--	
45.	PERS PROP ASSESSMENT	Does the proposed system have the ability to populate the city and state when the zip code is entered on an account?	MR	--	
46.	PERS PROP ASSESSMENT	Does the proposed system have the ability to record income information for elderly/disabled applicants?	HD	--	
47.	PERS PROP	Does the proposed system have the ability to have a current year file and a	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	ASSESSMENT	future year file for abstracts? (See Section 3.2.4 – Current / Future Billing Concept)			
48.	PERS PROP ASSESSMENT	If question 47 is yes, please explain the proposed system's process.	I	--	
49.	PERS PROP ASSESSMENT	Does the proposed system have the ability to update personal property abstracts in batches?	MR	--	
50.	PERS PROP ASSESSMENT	If question 49 is yes, does the proposed system have the ability to print these batches to check for data entry errors?	MR	--	
51.	PERS PROP ASSESSMENT	Does the proposed system have the ability to override value on an individual basis?	MR	--	
52.	PERS PROP ASSESSMENT	Does the proposed system have a user security level for personal property data entry?	MR	--	
53.	PERS PROP ASSESSMENT	Does the proposed system have the ability to flag personal property abstracts	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		that have appealed values?			
54.	PERS PROP ASSESSMENT	Does the proposed system allow a dog fee to be assessed based on a flat fee per dog for both county and municipalities?	MR	--	
55.	PERS PROP ASSESSMENT	Explain how the proposed system handles real property that is classified as exempt or partially exempt.	I	--	
56.	PERS PROP ASSESSMENT	Does the proposed system allow a vehicle tag fee to be assessed as required by municipalities?	MR	--	
57.	PERS PROP ASSESSMENT	Does the proposed system have the ability to automatically list real estate? (for permanent listing system purposes)	MR	--	
58.	PERS PROP ASSESSMENT	Does the proposed system allow for a supplemental billing of unlisted personal property (ex. Mobile homes, boats, business equipment and farm equipment)? (See Section 4.2.3 17d – Supplemental Billing)	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
59.	PERS PROP ASSESSMENT	Does the proposed system allow for preprinting supplemental listing forms?	MR	--	
60.	PERS PROP ASSESSMENT	Does the proposed system allow for outsourcing of supplemental listing forms?	MR	--	
61.	PERS PROP ASSESSMENT	Does the proposed system allow Randolph County the option of determining the selection criteria when outsourcing listing forms?	MR	--	
62.	PERS PROP ASSESSMENT	Does the proposed system have the ability to retain mobile home park reports and information about renters? See Section 3.6 Interface – Other systems on Microsoft Access / FoxPro	HD	--	
63.	PERS PROP ASSESSMENT	If question 62 is yes, does the proposed system allow updates to be made and updated park reports to be printed?	HD	--	
64.	PERS PROP ASSESSMENT	Does the proposed system allow an account to be flagged for a “bad” address so that no further correspondence is mailed to that address?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
65.	PERS PROP ASSESSMENT	Does the proposed system have the ability to maintain lessor/lessee information? For example: Pitney Bowes leases equipment to ABC Company – is there a way to store ABC Company lessee information on Pitney Bowes' account?	HD	--	
66.	PERS PROP ASSESSMENT	If question 65 is yes, does the proposed system allow a cross reference for leased equipment between lessor/lessee?	HD	--	
67.	PERS PROP ASSESSMENT	Does the proposed system have the ability to generate a letter with estimated taxes due to be mailed with the discovery listing forms on business accounts?	HD	--	
68.	PERS PROP ASSESSMENT	Does the proposed system store vehicle identification numbers on each mobile home and on unregistered motor vehicles listed during the annual listing process?	MR	--	
69.	PERS PROP ASSESSMENT	Please explain the system's method of valuing mobile homes as personal property.	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
70.	PERS PROP ASSESSMENT	Does the proposed system allow a temporary abstract to be billed? See Section 3.2.3 Bill Type "A"	HD	--	
71.	PERS PROP ASSESSMENT	If question 70 is yes, please explain the process.	I	--	
72.	PERS PROP ASSESSMENT	Does the proposed system have a means of using addressing data to situs property?	MR	--	
73.	PERS PROP ASSESSMENT	Does the proposed system have situs tables?	MR	--	
74.	PERS PROP ASSESSMENT	If question 73 is yes, does the proposed system have a way of maintaining these situs tables?	MR	--	
75.	PERS PROP ASSESSMENT	Does the proposed system have a means of verifying data entry before the billing process takes place?	MR	--	
76.	PERS PROP ASSESSMENT	If question 75 is yes, please explain.	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
77.	PERS PROP ASSESSMENT	Does the proposed system have the ability to estimate and store prepayments?	MR	--	
78.	PERS PROP GENERAL	Does the proposed system have the ability to automatically produce the state-required TR reports for the County and the municipalities collected for? See Exhibit D	MR	--	
79.	PERS PROP GENERAL	Does the proposed system have the ability to provide data and values on the 10 (or specified number) largest taxpayers for the County and the municipalities we collect for, separated by real estate value, personal value or a combination of both?	MR	--	
80.	PERS PROP GENERAL	Does the proposed system allow name changes to be made to an account by user via security?	MR	--	
81.	PERS PROP GENERAL	If question 80 is yes, does the proposed system keep an audit trail of changes made showing the reason, date and end user?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
82.	PERS PROP GENERAL	Does the proposed system have smart search (Soundex) function that doesn't require exact spelling (for account names and street names)?	HD	--	
83.	PERS PROP GENERAL	Does the proposed system have the ability to search by a wide variety of criteria, including but not limited to, street address, mobile home parks, account name, parcel number, deed book and page, etc?	MR	--	
84.	PERS PROP GENERAL	Does the proposed system allow importing/matching/discovering data from a 3rd party (Vessel Valuations) for watercraft registered with the NC State Wildlife Resources Commission?	HD	--	
85.	PERS PROP GENERAL	Does the proposed system have the ability to create value reports for estimating future revenues?	MR	--	
86.	PERS PROP GENERAL	Does the proposed system have the ability to have the valuation year present on all inquiry mode screens?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
87.	PERS PROP GENERAL	Does the proposed system have the ability to select data for reports (either through the proposed software or a report writing package)?	MR	--	
88.	PERS PROP GENERAL	Does the proposed system have the ability of detailing personal property on the bill?	HD	--	
89.	PERS PROP GENERAL	Does the proposed system have the ability to store and display the North Carolina General Statute number which allows the property to qualify for exemption?	HD	--	
90.	PERS PROP GENERAL	If question 89 is yes, does the proposed system have the ability of automatically producing the AV50 and AV50A's (for property that is tax exempt) that is required by the NCDOR each year? (See Section 4.2.3 24b) See Exhibit G	HD	--	
91.	PERS PROP GENERAL	Does the proposed system allow a d/b/a "doing business as" name search?	HD	--	
92.	PERS PROP	Does the proposed system have the ability to import taxpayer information to	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	GENERAL	print elderly/disability exempt applications on demand?			
93.	PERS PROP GENERAL	If question 92 is yes, can the proposed system automatically memo or flag the account that an application was printed?		--	
94.	PERS PROP GENERAL	Does the proposed system have the ability to flag a parcel number or the abstract carrying the parcel number to identify it as being a multi-tenant (strip mall) property?	HD	--	
95.	PERS PROP GENERAL	If question 94 is yes, does the system have the ability to store tenant information?	HD	--	
96.	PERS PROP GENERAL	Does the proposed system use account numbers to distinguish ownership?	I	--	
97.	PERS PROP GENERAL	If question 96 is yes, how are the account numbers stored?	I	--	
98.	PERS PROP GENERAL	If question 96 is yes, how are the account numbers formatted?	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
99.	PERS PROP GENERAL	If question 96 is yes, are deactivated account numbers purged from the system?	I	--	
100.	PERS PROP GENERAL	If question 99 is yes, can these account numbers be reassigned? Please explain.	I	--	
101.	PERS PROP GENERAL	Does the proposed system allow the user to set up a new account and have the account number automatically assigned?	MR	--	
102.	PERS PROP GENERAL	What is the length of the proposed system's account number?	I	--	
103.	PERS PROP GENERAL	Does the proposed system have conversion technology in place to do a cross-reference between the County's (5-digit – tax billing/collection, 10-digit motor vehicle) account number formats?	HD	--	
104.	PERS PROP GENERAL	Does the proposed system precede the account number with zeroes? i.e. 0000012345	I	--	
105.	PERS PROP	If question 104 is yes, does the proposed system allow staff to key a shorter version	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	GENERAL	of the account number? i.e. 12345			
106.	PERS PROP GENERAL	Does the proposed system prevent a record from being used when it is in use by another user?	MR	--	
107.	PERS PROP GENERAL	Does the proposed system have the ability of outsourcing the printing of January listing forms?	MR	--	
108.	PERS PROP GENERAL	Does the proposed system have the ability of outsourcing the printing of annual bills?	MR	--	
109.	PERS PROP GENERAL	Does the proposed system have the ability of outsourcing the printing of the prior owner bills?	MR	--	
110.	PERS PROP GENERAL	Does the proposed system have the ability of outsourcing the printing of supplemental bills?	MR	--	
111.	PERS PROP GENERAL	Does the proposed system have the ability of outsourcing the printing of delinquent notices?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
112.	PERS PROP GENERAL	Does the proposed system have the ability of outsourcing the printing of debt setoff letters?	MR	--	
113.	PERS PROP GENERAL	Does the proposed system have the ability of outsourcing the printing of garnishment letters?	MR	--	
114.	PERS PROP GENERAL	Does the proposed system have the ability of outsourcing the printing of value change notices?	MR	--	
115.	PERS PROP GENERAL	Does the proposed system have the ability of outsourcing the printing of property transfer questionnaires?	MR	--	
116.	PERS PROP GENERAL	Does the proposed system optimize data entry so that once information is keyed in a module, it is integrated into other modules?	MR	--	
117.	PERS PROP GENERAL	Does the proposed system have the ability to store alphanumeric zip codes for other countries?	MR	--	
118.	BILLING	Does the proposed system have the ability to handle generic bills? (EMS bills,	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		convenience fees, utilities, etc.)			
119.	BILLING	Does the proposed system have the ability to import bills from a 3rd party billing system? (EMS bills, etc)	MR	--	
120.	BILLING	Does the proposed system produce a scroll from information that was billed? (by name, by pin, by city)	MR	--	
121.	BILLING	Does the proposed system produce a scroll for properties that have qualified for present use value?	MR	--	
122.	BILLING	Does the proposed system have the option of billing a city or special district bill only?	MR	--	
123.	BILLING	Does the proposed system allow for staggered billing of registered motor vehicles?	MR	--	
124.	BILLING	Does the proposed system have an audit report that provides tax value totals for each district billed?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
125.	BILLING	Does the proposed system calculate bills in a batch?	MR	--	
126.	BILLING	Does the proposed system have the ability to make multiple releases per tax bill?	MR	--	
127.	BILLING	Does the proposed system have a means of making interest adjustments on a partial release of delinquent taxes?	MR	--	
128.	BILLING	Does the proposed system have the ability, when a bill has been released or added, to allow the user to print a new bill and to designate said bill as a "Corrected Bill"?	MR	--	
129.	BILLING	Does the proposed system have the ability to print an elderly/disability exemption scroll?	MR	--	
130.	BILLING	On the current billing system, all properties, whether real or personal, must be tied to an abstract to be billed. Please explain the proposed system's process.	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
131.	BILLING	Does the billing module have a process of assigning ownership to properties or parcels that have been split or merged from GIS?	MR	--	
132.	BILLING	If question 131 is yes, does the process allow the ownership change to be entered for a future billing year?	MR	--	
133.	BILLING	In the current system, when utility assessments are received from NCDOR, the values are entered into an Excel spreadsheet. Once values are verified, we manually bill each utility company by taxing district for the property located therein. One utility may have as many as 19 separate bills – one for each district. Please explain if and how the proposed system handles these type assessments.	I	--	
134.	BILLING	Please explain how the proposed system processes demand (manual) billing of personal or real property as the need may arise.	I	--	
135.	BILLING	Please explain how the proposed system processes corrections to bills that have	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		been paid.			
136.	BILLING	Please explain how the proposed system processes corrections to bills that have not been paid.	I	--	
137.	BILLING	Please explain the proposed system's process of valuing, appraising, billing and deferring bills for property that is classified as present use value property. See Sections 3.2.6 – Farm Deferred Process and 4.2.3 20 – Farm Deferred Billing	I	--	
138.	BILLING	Please explain the proposed system's process of merging deferred bills that no longer qualify for deferment.	I	--	
139.	BILLING	Please explain the proposed system's process of merging a portion of deferred bills.	I	--	
140.	BILLING	Please explain the proposed system's process of reinstating bills to a deferred status once the bills have been merged and collectible.	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
141.	BILLING	Does the proposed system have a means of performing a test calculate process?	MR	--	
142.	BILLING	If question 141 is yes, does the proposed system allow a user-defined sampling of bills to be test calculated?	MR	--	
143.	BILLING	Does the proposed system allow Randolph County to determine which fields will be printed on the bills?	MR	--	
144.	MTR/VHCL ASSESSMENT	Does the proposed system have a motor vehicle module that allows monthly billing cycles?	MR	--	
145.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to incorporate the NCDMV data from disk to the assessment system?	MR	--	
146.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to tie a vehicle registration to an existing account if available and if not available, will the system automatically assign account numbers?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
147.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to automatically value motor vehicles through a 3rd party valuation system?	MR	--	
148.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to store multiple in-house developed situs tables based on addressing?	MR	--	
149.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to automatically assign a situs based on the physical address from the vehicle registration?	MR	--	
150.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to store pre-defined exempt codes based on approved applications?	MR	--	
151.	MTR/VHCL ASSESSMENT	If question 150 is yes, once a vehicle record is coded exempt, does the proposed system have the ability to carry that exemption code forward as long as ownership stays the same?	MR	--	
152.	MTR/VHCL	Does the proposed system allow for value	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	ASSESSMENT	overrides?			
153.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to adjust value for condition or high mileage?	MR	--	
154.	MTR/VHCL ASSESSMENT	If question 153 is yes, does the proposed system have the ability to carry this adjustment forward on the record as long as ownership stays the same?	MR	--	
155.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce a report for those records that do not automatically situs?	MR	--	
156.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce a report for those records that do not automatically value?	MR	--	
157.	MTR/VHCL ASSESSMENT	If question 156 is yes, does the system flag these records for the purpose of updating future assessed value?	MR	--	
158.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce letters to taxpayers requesting truck body information?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
159.	MTR/VHCL ASSESSMENT	If question 158 is yes, will the system automatically memo the account that a letter was printed?	MR	--	
160.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce letters for recreational vehicles when additional information is needed to value the record?	MR	--	
161.	MTR/VHCL ASSESSMENT	If question 160 is yes, will the system automatically memo the account that a letter was printed?	MR	--	
162.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to print letters to taxpayers that have purchased antique plates when additional information is needed to value the record?	MR	--	
163.	MTR/VHCL ASSESSMENT	If question 162 is yes, will the system automatically memo the account that a letter was printed?	MR	--	
164.	MTR/VHCL ASSESSMENT	Does the proposed system allow the user to produce a list of taxpayers that had valuation letters mailed?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
165.	MTR/VHCL ASSESSMENT	Does the proposed system allow the user to manually situs records that were exceptions through an online match?	MR	--	
166.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce a list of those records that are coded by the NCDMV to be multi-year tagged vehicles?	MR	--	
167.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce a report showing the sales prices of vehicles as reported by the NCDMV?	MR	--	
168.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to distinguish a large heavy duty truck from a pickup truck based on NCDMV coding on the registration?	MR	--	
169.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce letters to taxpayers when a trailer (utility, boat) will not automatically value?	MR	--	
170.	MTR/VHCL ASSESSMENT	Does the proposed system allow the user to manually value records that were exceptions through an online valuation	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		process?			
171.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to override the due date?	MR	--	
172.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to add value to a vehicle for special features?	MR	--	
173.	MTR/VHCL ASSESSMENT	If 172 is yes, does the proposed system have the ability to carry this addition in value to future records as long as ownership doesn't change?	MR	--	
174.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce a monthly motor vehicle billing tax scroll?	MR	--	
175.	MTR/VHCL ASSESSMENT	Does the proposed system allow an online situs match with the situs address in street name or street number order?	MR	--	
176.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce and print an appeal form after billing with the registration information populated into fields and	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		automatically memo the account?			
177.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce a change of county form with the registration information populated on the form?	MR	--	
178.	MTR/VHCL ASSESSMENT	If question 177 is yes, does the proposed system automatically memo the account that a change of county form has been printed?	MR	--	
179.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to distinguish and print a report for registrations that are multi-year registrations?	MR	--	
180.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce a report with a "median value"?	MR	--	
181.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to distinguish and produce a commercial issue report?	MR	--	
182.	MTR/VHCL	While on a record, does the proposed system have the ability to view the motor	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	ASSESSMENT	vehicle value tables with current +2 previous year's value information?			
183.	MTR/VHCL ASSESSMENT	If question 182 is yes, when the item/value is selected, will the value be carried back to that record?	MR	--	
184.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to distinguish and produce a report for the Uniform Daily Rental Vehicles?	MR	--	
185.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce a report showing the vehicles classified as exempt?	MR	--	
186.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to produce a historical value exception report?	MR	--	
187.	MTR/VHCL ASSESSMENT	Does the proposed system have the ability to automatically prorate a commercial issue based on the number of months the registration is valid?	MR	--	
188.	MTR/VHCL GENERAL	Will the proposed system allow prior year tax rates to be copied into tax rates for the new year?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
189.	MTR/VHCL GENERAL	Does the proposed system have the ability to print reports, receipts and bills to any network printer?	MR	--	
190.	MTR/VHCL GENERAL	Does the proposed system allow for an account to be flagged with a bad address so only final notices will not be mailed to bad addresses?	MR	--	
191.	MTR/VHCL GENERAL	If question 190 is yes, does the system have a means of printing a report of these flagged accounts?	MR	--	
192.	MTR/VHCL GENERAL	Does the proposed system have the ability to store both a mailing address and a physical address and to automatically use the mailing address when ANY mailings or printings are done?	MR	--	
193.	MTR/VHCL GENERAL	Does the proposed system have a process to update motor vehicle values from TEC?	MR	--	
194.	MTR/VHCL GENERAL	Does the proposed system have the ability to unblock registrations once the bill is paid in full?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
195.	MTR/VHCL GENERAL	Does the proposed system have the ability to store multiple rate years?	MR	--	
196.	MTR/VHCL GENERAL	Does the proposed system have the ability to automatically memo an account when a "request for additional information letter" has been printed?	MR	--	
197.	MTR/VHCL GENERAL	Does the proposed system have the ability to automatically produce a memo when a release, rebill, or value override is done?	MR	--	
198.	MTR/VHCL GENERAL	Does the proposed system have the ability to carry memos forward from year to year for the same owner/vehicle registration?	MR	--	
199.	MTR/VHCL GENERAL	Does the proposed system have the ability to view the historical record in a separate window while working in the new account file?	MR	--	
200.	MTR/VHCL GENERAL	Does the proposed system have the ability to view the bill in the collections module in a separate window while	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		viewing the account in the historical file?			
201.	MTR/VHCL GENERAL	Once registrations are billed, does the proposed system have the ability to move the record to the collections and historical files?	MR	--	
202.	MTR/VHCL GENERAL	Does the proposed system allow a registration to be manually added and a demand bill created?	MR	--	
203.	MTR/VHCL GENERAL	If question 202 is yes, does the proposed system move the added registration to the historical file as well as the collections file?	MR	--	
204.	MTR/VHCL BILLING	Does the proposed system have the ability to produce a minimum bill report for bills under a set amount (currently \$3.50 and under)?	MR	--	
205.	MTR/VHCL BILLING	Does the proposed system have the ability to bill each month's registrations in batches?	MR	--	
206.	MTR/VHCL	Does the proposed system allow tag	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	BILLING	surrenders?			
207.	MTR/VHCL BILLING	Does the vehicle billing system create the bills (both monthly and final notices) to a text (.txt) file?	MR	--	
208.	MTR/VHCL BILLING	If question 207 is yes, does the vehicle billing system have the ability to name the file upon creation and determine where the file can and will be saved?	MR	--	
209.	MTR/VHCL BILLING	If question 207 is yes, does the proposed system allow for this file to be sent to a 3rd party vendor for printing purposes?	MR	--	
210.	COLLECT POSTING	Does the proposed system have the ability to process prepayments?	MR	--	
211.	COLLECT POSTING	If question 210 is yes, please explain how prepayments are processed.	I	--	
212.	COLLECT POSTING	Does the proposed system have the ability to reverse payments out of the prepayment file once the prepayments have been keyed? For example:, This is needed when the prepayment was made	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		with a bad check.			
213.	COLLECT POSTING	Does the proposed system have the ability to list who is making the prepayment?	MR	--	
214.	COLLECT POSTING	Does the proposed system have the ability to print a prepayment amount on a current year bill?	MR	--	
215.	COLLECT POSTING	If question 214 is yes, is the total due reduced by the prepayment amount (not discounted)?	MR	--	
216.	COLLECT POSTING	Does the proposed system have a manual payment posting process with receipt printing capability?	MR	--	
217.	COLLECT POSTING	Does the proposed system have a manual payment posting process without receipt printing capability?	MR	--	
218.	COLLECT POSTING	Does the proposed system print an endorsement on checks received and processed in the office? For example: "Deposit for Randolph County Tax" followed by date and transaction number	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		of the batch in which it's posted.			
219.	COLLECT POSTING	Does the proposed system have the ability to image (scan) the check during the posting process and store on the system?	MR	--	
220.	COLLECT POSTING	Does the proposed system have the ability to alert the cashier that the taxpayer has a bad check status?	MR	--	
221.	COLLECT POSTING	Does the proposed system allow for partial payments?	MR	--	
222.	COLLECT POSTING	Does the proposed system allow for the distribution of partial payments?	MR	--	
223.	COLLECT POSTING	Does the proposed system prioritize distribution of partial payments with interest being paid out first?	MR	--	
224.	COLLECT POSTING	Does the proposed system allow for payments during the discount period (currently 2% for early payment)?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
225.	COLLECT POSTING	Does the proposed system allow for partial payments during the discount period, computing the discount on partial payments? Please explain the distribution of taxes.	MR	--	
226.	COLLECT POSTING	Does the proposed system have the ability to track discount payments for accounting purposes in the month-end and year-end processes?	MR	--	
227.	COLLECT POSTING	Does the proposed system indicate that payments were given discount credit on the bill screen and receipt?	MR	--	
228.	COLLECT POSTING	Does the proposed system provide a means of historical lookup of payments?	MR	--	
229.	COLLECT POSTING	Does the proposed system allow for payments to be reversed and automatically track the reversal for audit purposes (before distribution)?	MR	--	
230.	COLLECT POSTING	Does the proposed system allow for multiple payment types (check, cash, credit card, lock box, etc.) whether for 1	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		or multiple transactions?			
231.	COLLECT POSTING	If question 230 is yes, is there a limit on the number of payment types?	I	--	
232.	COLLECT POSTING	Does the proposed system have the ability to automatically distribute payment to outstanding bills in user-defined order (oldest bill first, then next oldest, etc.)?	MR	--	
233.	COLLECT POSTING	Does the proposed system have the capability for manually selecting the outstanding bills for posting of payments? For example: bankruptcy courts specify that current year bills must be paid first.	MR	--	
234.	COLLECT POSTING	Does the proposed system have the ability to process batch payments by electronic posting i.e.: mortgage companies, credit card payments, lock box payments?	MR	--	
235.	COLLECT POSTING	Does the proposed system include tables for the maintenance of mortgage company codes?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
236.	COLLECT POSTING	Does the proposed system allow mortgage code updates through electronic media received from the mortgage companies?	MR	--	
237.	COLLECT POSTING	Does the proposed system generate reports and/or electronic media of taxes due by mortgage codes? Please explain.	MR	--	
238.	COLLECT POSTING	Does the proposed system have a means of notifying property owners that their bills have been forwarded to their lending institution for payment?	MR	--	
239.	COLLECT POSTING	Does the proposed system calculate interest on past due bills at the end of each month?	MR	--	
240.	COLLECT POSTING	If question 239 is yes, please explain the procedure, including whether it is automated or manual.	I	--	
241.	COLLECT POSTING	Does the proposed system calculate interest on "the fly" at the time of posting the payment?	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
242.	COLLECT POSTING	Please explain the proposed system's process of posting mail payments on delinquent bills when the payment was postmarked before the next month's interest was applied.	I	--	
243.	COLLECT POSTING	Does the proposed system include the ability to produce duplicate receipts?	MR	--	
244.	COLLECT POSTING	Does the proposed system include the ability to produce receipts at the time payment is posted?	MR	--	
245.	COLLECT POSTING	Does any subsequent receipt printed after the first receipt state "duplicate receipt"?	MR	--	
246.	COLLECT POSTING	Will the proposed system store all billing, payment, and adjustment transactions to taxpayer's bill for an unlimited number of tax years? If no, please explain.	MR	--	
247.	COLLECT POSTING	If question 246 is yes, does the proposed system have read-only access to billing and collection information for all years?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
248.	COLLECT POSTING	Does the proposed system have a means of printing receipts that indicate a North Carolina Farm Income Tax Credit? (See Section 4.2.4 – Tax Collections 1- Posting b.1 – Receipt printing)		--	
249.	COLLECT POSTING	Does the proposed system have the capability of warning the cashier when enforced collection flags have been applied to the bill? (See Section 4.2.5. – Comprehensive Enforcement Module)	MR	--	
250.	COLLECT ACCOUNTING	Does the proposed system produce collections batches for cashier balancing for each batch posted (i.e. lockbox, credit card payments, cash & checks received in the office, etc.) per cashier?	MR	--	
251.	COLLECT ACCOUNTING	If question 250 is yes, is there a limit to the number of collections batches per day?	I	--	
252.	COLLECT ACCOUNTING	Does the proposed system allow cashiers to have multiple batches open at any given time? If no, please explain.	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
253.	COLLECT ACCOUNTING	Does the proposed system have a method of closing, balancing and depositing each cashier's batch daily?	MR	--	
254.	COLLECT ACCOUNTING	Does the proposed system allow corrections to collections batches if not balanced on the same day as posted?	MR	--	
255.	COLLECT ACCOUNTING	If question 254 is yes, please explain the proposed system's process.	I	--	
256.	COLLECT ACCOUNTING	Does the proposed system bill all taxes, while automatically releasing bills below a certain amount (minimal bill)?	MR	--	
257.	COLLECT ACCOUNTING	If question 256 is yes, does the proposed system have an audit trail for tracking these uncollectible bills?	MR	--	
258.	COLLECT ACCOUNTING	If question 256 is yes, does the proposed system have a detailed totals report of bills written off for annual settlement purposes?	MR	--	
259.	COLLECT	Can the system handle tax rates for county, city, fire and school when a	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	ACCOUNTING	property is less than 100% in any one or more of these special taxing districts?			
260.	COLLECT ACCOUNTING	Does the proposed system include daily overage/shortage reports for each collections batch?	MR	--	
261.	COLLECT ACCOUNTING	If question 260 is yes, please explain the proposed system's process. Include system's method of dealing with overages less than \$1.00 as well as the method of dealing with payment overages more than \$1.00.	I	--	
262.	COLLECT ACCOUNTING	Does the proposed system have a method to monitor, balance and report payments and adjustments for each taxing unit on demand?	MR	--	
263.	COLLECT ACCOUNTING	Does the proposed system have a month-end process?	MR	--	
264.	COLLECT ACCOUNTING	If question 263 is yes, please explain this process.	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
265.	COLLECT ACCOUNTING	Does the proposed system have a year-end process?	MR	--	
266.	COLLECT ACCOUNTING	If question 265 is yes, please explain this process.	I	--	
267.	COLLECT ACCOUNTING	Does the proposed system calculate, display and monitor collections percentages for each taxing unit?	MR	--	
268.	COLLECT ACCOUNTING	Does the proposed system calculate, display and monitor collections percentages monthly?	MR	--	
269.	COLLECT ACCOUNTING	Does the proposed system calculate, display and monitor collections percentages for the fiscal year?	MR	--	
270.	COLLECT ACCOUNTING	Does the proposed system calculate, display and monitor collections percentages daily?	MR	--	
271.	COLLECT	Does the proposed system have the ability to properly segregate each tax	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	ACCOUNTING	year's receivables in accordance with the North Carolina General Statutes and practices?			
272.	COLLECT ACCOUNTING	Does the proposed system allow for the manual processing of a refund outside of the normal batch routine?	HD	--	
273.	COLLECT ACCOUNTING	If question 272 is yes, please explain how the proposed system prevents a duplicated refund from being processed in the next batch.	I	--	
274.	COLLECT ACCOUNTING	Will the proposed system include the transaction # and bill # on the refund information imported to finance to generate a refund check?	MR	--	
275.	COLLECT ACCOUNTING	Please explain how collections batches are processed for distribution to the various tax districts including dog tag fee and city vehicle tag fees.	I	--	
276.	COLLECT ACCOUNTING	Can the proposed system interface with the county's financial system (New World Systems, LOGOs)? See Section 4.2.4 Tax Collections	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		Module, 1- Posting b – Posting of payments, 12 – Overpayments. For example.			
277.	COLLECT ACCOUNTING	If question 276 is yes, does the proposed system have a means of extracting the monthly general ledger tax distribution data to be imported into the New World System, LOGOs?	MR	--	
278.	COLLECT ACCOUNTING	Does the proposed system include monthly distribution reports for the county and each tax district?	MR	--	
279.	COLLECT ACCOUNTING	Does the proposed system include semi-monthly distribution reports for the county and each tax district?	MR	--	
280.	COLLECT ACCOUNTING	Does the proposed system include weekly distribution reports for the county and each tax district?	MR	--	
281.	COLLECT ACCOUNTING	Does the proposed system include daily distribution reports for the county and each tax district?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
282.	COLLECT ACCOUNTING	Please explain the proposed system's release process.	I	--	
283.	COLLECT ACCOUNTING	Does the proposed system include the production of the tax collector's required year-end settlement reports?	MR	--	
284.	COLLECT ACCOUNTING	If question 283 is yes, can these reports be produced by district?	MR	--	
285.	COLLECT ACCOUNTING	If question 283 is yes, can these reports be produced for both current and prior year taxes?	MR	--	
286.	COLLECT ACCOUNTING	Do the monthly collection processes include year-to-date general ledger reports for the county and for each city?	MR	--	
287.	COLLECT ACCOUNTING	Do the monthly collection processes include month-to-date general ledger reports for the county and for each city?	MR	--	
288.	COLLECT ACCOUNTING	Do monthly processes include overpayment reports?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
289.	COLLECT ACCOUNTING	Does the proposed system have a process that allows for the applying of overpayments to other bills prior to generating a refund?	MR	--	
290.	COLLECT ACCOUNTING	Please explain how the proposed system processes the correction of misapplied payments (credit and debit system).	I	--	
291.	COLLECT ACCOUNTING	Does the proposed system have a means of calculating a pre-defined collection fee per city? For example: A collection fee of 1.25% of collected revenue is charged to each municipality.	MR	--	
292.	COLLECT ACCOUNTING	If question 291 is yes, does the proposed system have the ability to interface fees charged to the cities with the county's financial system? i.e. New World System, Logos?	HD	--	
293.	COLLECT ACCOUNTING	Does the proposed system have the ability to write off bills that meet the 10-year statute of limitations per N.C.G.S. 105-378(a)? (See section 4.2.4 5 - Write-offs) This list of written-off bills is then	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		reported to the County Commissioners.			
294.	COLLECT ACCOUNTING	If question 293 is yes, does the proposed system produce a detailed report of bills written off for each taxing district? For more details see section 4.2 .4 5 – Write-offs	MR	--	
295.	COLLECT ACCOUNTING	If question 293 is yes, does the proposed system take these bills and add them into a prior year field in the “year-to-date” general ledger and “month end” general ledger reports?	I	--	
296.	COLLECT GENERAL	Does the proposed system have a property tax collection module?	MR	--	
297.	COLLECT GENERAL	If question 296 is yes, does the proposed system collect for real property tax?	MR	--	
298.	COLLECT GENERAL	If question 296 is yes, does the proposed system collect for personal property tax?	MR	--	
299.	COLLECT GENERAL	If question 296 is yes, does the proposed system collect for motor vehicle tax?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
300.	COLLECT GENERAL	If question 296 is yes, does the proposed system collect for room occupancy tax? (See Section 4.2.3 27b – room occupancy)	HD	--	
301.	COLLECT GENERAL	If question 296 is yes, does the proposed system collect for gross receipt tax? (See Section 4.2.3 27a – Gross receipt)	HD	--	
302.	COLLECT GENERAL	If question 296 is yes, does the proposed system collect for ambulance bills? (See Section 4.2.3 26)	HD	--	
303.	COLLECT GENERAL	Can the proposed system collect miscellaneous fees, such as fees for copies of maps, property cards, tax information, etc.?	HD	--	
304.	COLLECT GENERAL	Does the proposed system tie unpaid real property taxes to the PIN # even though the ownership changes?	MR	--	
305.	COLLECT GENERAL	Does the system tie unpaid real property taxes to splits and merges for all properties involved?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
306.	COLLECT GENERAL	Does the proposed system display all billing information for a given taxpayer with a single inquiry? (Example: Jane Doe has 5 real estate bills, 10 motor vehicle bills and an ambulance bill. By doing a name search for Jane Doe, will the results return all bills to be collected)?	MR	--	
307.	COLLECT GENERAL	If question 306 is yes, explain how bills are linked together per taxpayer.	I	--	
308.	COLLECT GENERAL	Does the proposed system have the ability to link multiple identities into a case scenario for collections? Ex. Jane Doe has outstanding tax bills. She has remarried and is now Jane Smith with new bills. Does the system have the ability to link all bills together for collection purposes?	HD	--	
309.	COLLECT GENERAL	Does the proposed system allow a name search function for co-owners of property?	HD	--	
310.	COLLECT GENERAL	Does the proposed system have the ability to allow the user to look up bills by	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		the new owner's name on real property?			
311.	COLLECT GENERAL	Does the proposed system have the ability to provide information for any unpaid taxes on a specific parcel number for the last ten years?	MR	--	
312.	COLLECT GENERAL	Does the proposed system have the ability to combine real and personal property values on the same tax bill?	MR	--	
313.	COLLECT GENERAL	Does the proposed system allow for the printing of a tax bill on demand?	MR	--	
314.	COLLECT GENERAL	Does the proposed system allow a 10-year history of payments on an account/parcel?	MR	--	
315.	COLLECT GENERAL	If question 314 is yes, please explain the query process used by staff and the public.	I	--	
316.	COLLECT GENERAL	Does the proposed system allow prior-year balances to be printed on a current year bill?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
317.	COLLECT GENERAL	If question 316 is yes, do the prior year taxes include any unpaid taxes on parcels billed to new owners for the current year?	MR	--	
318.	COLLECT GENERAL	Does the proposed system have the ability for data to be accessed by the public? i.e. Public Inquiry using web-based technology.	MR	--	
319.	COLLECT GENERAL	Does the proposed system have a read-only inquiry feature for all modules?	MR	--	
320.	COLLECT GENERAL	If question 319 is yes, will Randolph County have the option of determining what is not open for public viewing?	I	--	
321.	COLLECT GENERAL	If question 319 is yes, does the read-only system allow Randolph County staff, through the use of security measures, to view items not available for public viewing?	MR	--	
322.	COLLECT GENERAL	Does the proposed system have a means of combining multiple accounts containing delinquent bills?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
323.	COLLECT GENERAL	If question 322 is yes, please explain this process.	I	--	
324.	COLLECT GENERAL	Does the proposed system allow security restrictions at the field level? Please explain.	MR	--	
325.	COLLECT GENERAL	Does the proposed system have the ability to flag accounts/bills with user-defined flags?	MR	--	
326.	COLLECT GENERAL	If question 325 is yes, explain how codes can be used to take/bypass certain actions on bills i.e.: bypass notices, stop interest (for foreclosure execution and some annexations), stop payments, employ no collections procedures (bankruptcy, appealed property), etc.	I	--	
327.	COLLECT GENERAL	If question 325 is yes, will Randolph County have the ability to determine the function of each flag? (for example: payment plan flag would stop any enforced collection procedure)	I	--	
328.	COLLECT	If question 325 is yes, does the proposed system allow security restrictions when	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	GENERAL	applying or removing these flags?			
329.	COLLECT GENERAL	Does the proposed system allow for additional flags to be added as needed?	MR	--	
330.	COLLECT GENERAL	If question 325 is yes, does the proposed system have the ability to flag an entire account and/or individual bills?	MR	--	
331.	COLLECT GENERAL	Does the system have the ability to compile notes that can be private notes to be seen ONLY by staff and public notes to be seen by anyone?	MR	--	
332.	COLLECT GENERAL	If question 331 is yes, explain how notes are accessed and displayed, and how they are linked to other objects, i.e.: accounts, parcel, abstracts, vehicles, bills, cases, etc.	I	--	
333.	COLLECT GENERAL	Does the proposed system have the ability to include note screens, by topic (with table-driven topic names)?	HD	--	
334.	COLLECT GENERAL	Does the proposed system have query tools to extract information, i.e.: amounts under bankruptcy, amounts under appeal,	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		lists of current bills due, lists of real property bills due, etc?			
335.	COLLECT GENERAL	Does the proposed system have the ability of processing the collections of Room Occupancy Tax?	HD	--	
336.	COLLECT GENERAL	If question 335 is yes, please explain the process.	I	--	
337.	COLLECT GENERAL	If question 335 is yes, does the process include the appropriate late-filing and late payment penalty calculations, collection and distribution reports?	HD	--	
338.	COLLECT GENERAL	Does the proposed system have the ability of processing the collection of Rental Vehicle Tax?	HD	--	
339.	COLLECT GENERAL	If question 338 is yes, please explain the process.	I	--	
340.	COLLECT GENERAL	If question 338 is yes, does the process include the appropriate late filing and late payment penalty calculations, collection and distribution reports?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
341.	COLLECT GENERAL	Does the proposed system have the ability to view the assessment information in a separate window while in the collections modules?	MR	--	
342.	COLLECT GENERAL	Does the proposed system have the ability to issue and track moving permits for mobile homes for the current year?	HD	--	
343.	COLLECT GENERAL	If question 342 is yes, please explain the proposed system's process.	I	--	
344.	COLLECT GENERAL	Does the proposed system display an itemized list of outstanding tax bills?	MR	--	
345.	COLLECT GENERAL	Does the proposed system display an itemized list of present-use deferred bills per parcel?	MR	--	
346.	COLLECT GENERAL	Does the proposed system calculate monthly interest on delinquent bills?	MR	--	
347.	COLLECT GENERAL	If question 346 is yes, can the system calculate 2 % after January 5 on current year bills and ¼ % for each month	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		delinquent?			
348.	COLLECT ENFORCEMENTS	If question 346 is yes, can the system calculate different interest amounts on different types of bills? i.e. Motor Vehicle, real property, ambulance bills, etc.	MR	--	
349.	COLLECT ENFORCEMENTS	Does the proposed system have a collection enforcement module?	MR	--	
350.	COLLECT ENFORCEMENTS	Does the proposed system have the ability to change the interest rates when North Carolina General Statutes or local ordinances require this change?	MR	--	
351.	COLLECT ENFORCEMENTS	Does the proposed system have the ability to flag an account/bill when collection enforcement actions have been performed?	MR	--	
352.	COLLECT ENFORCEMENTS	If question 351 is yes, does the proposed system allow for the development of user-defined flags for collection purposes?	MR	--	
353.	COLLECT	If question 351 is yes, does the proposed system have security restrictions in place	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	ENFORCEMENTS	for the development and addition of new flags to the system?			
354.	COLLECT ENFORCEMENTS	If question 351 is yes, does the proposed system have security restrictions in place for the removal of flags from the system?	MR	--	
355.	COLLECT ENFORCEMENTS	If question 351 is yes, does the proposed system have security restrictions for the application/removal of a flag to a given account/bill?	MR	--	
356.	COLLECT ENFORCEMENTS	If question 351 is yes, does the proposed system have the ability to track each transaction with date and end-user that performed the transaction?	MR	--	
357.	COLLECT ENFORCEMENTS	If question 351 is yes, does the proposed system have a means of stopping interest calculations on specified flags?	MR	--	
358.	COLLECT ENFORCEMENTS	If question 351 is yes, does the proposed system have a means of alerting the cashier not to accept payment on specified flagged accounts/bills?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
359.	COLLECT ENFORCEMENTS	If question 351 is yes, does the proposed system have a means of stopping any enforcement collection action against a taxpayer?	MR	--	
360.	COLLECT ENFORCEMENTS	If question 351 is yes, does the proposed system have a means of alerting the cashier to only accept cash or certified check from a given taxpayer?	MR	--	
361.	COLLECT ENFORCEMENTS	Does the proposed system include processes for garnishments?	MR	--	
362.	COLLECT ENFORCEMENTS	Will the proposed system generate a pre-populated garnishment letter to the taxpayer and a pre-populated garnishment letter to the employer?	MR	--	
363.	COLLECT ENFORCEMENTS	If question 362 is yes, does the proposed system allow for user-defined fields to be added to the garnishment letter?	MR	--	
364.	COLLECT ENFORCEMENTS	If question 362 is yes, does the proposed system allow for the printing of these	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		garnishments to be outsourced?			
365.	COLLECT ENFORCEMENTS	If question 362 is yes, does the proposed system allow for the printing of individual garnishment letters on demand?	MR	--	
366.	COLLECT ENFORCEMENTS	Does the proposed system have a means of adding a garnishment fee once a taxpayer garnishment letter has been printed?	MR	--	
367.	COLLECT ENFORCEMENTS	Does the proposed system have a means of adding an additional garnishment fee once an employer garnishment letter has been printed?	MR	--	
368.	COLLECT ENFORCEMENTS	If the taxpayer has several delinquent bills to be garnished, does the proposed system have the ability to add the garnishment fees to the most current bill?	MR	--	
369.	COLLECT ENFORCEMENTS	Does the proposed system have the ability to exclude from garnishment those accounts/bills with totals due less than a specified amount?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
370.	COLLECT ENFORCEMENTS	Does the proposed system have a means of flagging bills to be garnished?	MR	--	
371.	COLLECT ENFORCEMENTS	If question 370 is yes, can these flags be used to track the stages of the garnishment?	MR	--	
372.	COLLECT ENFORCEMENTS	Once the garnished bills are paid, does the proposed system have a process of removing garnishment flags?	MR	--	
373.	COLLECT ENFORCEMENTS	If question 372 is yes, please explain this process.	I	--	
374.	COLLECT ENFORCEMENTS	Does the proposed system have the ability to flag bills for taxpayers that cannot be garnished?	MR	--	
375.	COLLECT ENFORCEMENTS	Does the proposed system have the ability to flag bills when all collection remedies have been exhausted?	MR	--	
376.	COLLECT ENFORCEMENTS	Does the proposed system include processes for bank attachments?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
377.	COLLECT ENFORCEMENTS	Will the proposed system generate a pre-populated bank attachment letter?	MR	--	
378.	COLLECT ENFORCEMENTS	If question 377 is yes, does the proposed system allow for user-defined fields to be added to the bank attachment letter?	MR	--	
379.	COLLECT ENFORCEMENTS	If question 377 is yes, does the proposed system allow for the printing of individual bank attachment letters on demand?	MR	--	
380.	COLLECT ENFORCEMENTS	Does the proposed system have a means of flagging bills when a bank attachment has begun?	MR	--	
381.	COLLECT ENFORCEMENTS	If question 380 is yes, can these flags track the stages of the bank attachment?	MR	--	
382.	COLLECT ENFORCEMENTS	Once the attached bills are paid, does the proposed system have a process of removing attachment flags?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
383.	COLLECT ENFORCEMENTS	If question 382 is yes, please explain.	I	--	
384.	COLLECT ENFORCEMENTS	Does the proposed system include processes for foreclosures?	MR	--	
385.	COLLECT ENFORCEMENTS	Does the proposed system include processes for collections by levy on property?	MR	--	
386.	COLLECT ENFORCEMENTS	Does the proposed system include processes for debt setoff collections?	MR	--	
387.	COLLECT ENFORCEMENTS	Will the proposed system generate a pre-populated debt setoff letter?	MR	--	
388.	COLLECT ENFORCEMENTS	If question 387 is yes, will the proposed system auto-memo the bill when the debt setoff letter has been printed, including the date thereof?	MR	--	
389.	COLLECT ENFORCEMENTS	If question 387 is yes, does the proposed system allow for user-defined fields to be added to the debt setoff letter?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
390.	COLLECT ENFORCEMENTS	If question 387 is yes, does the proposed system allow for the printing of the debt setoff letters to be outsourced?	MR	--	
391.	COLLECT ENFORCEMENTS	If question 387 is yes, does the proposed system allow for the printing of an individual debt setoff letter on demand?	MR	--	
392.	COLLECT ENFORCEMENTS	If question 391 is yes, does the proposed system auto-memo the bill that a demand letter was printed?	MR	--	
393.	COLLECT ENFORCEMENTS	Does the proposed system have a means of producing an electronic file of tax bills to be sent to the clearing house for collection? (See Section 4.2.5 1.a – Debt Setoff)	MR	--	
394.	COLLECT ENFORCEMENTS	Does the proposed system include processes for attaching escheats?	HD	--	
395.	COLLECT	Does the proposed system allow a taxpayer to enter into a payment plan	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	ENFORCEMENTS	agreement?			
396.	COLLECT ENFORCEMENTS	If question 395 is yes, does the proposed system have the ability to flag bills when the taxpayer has entered into a payment plan agreement?	MR	--	
397.	COLLECT ENFORCEMENTS	If question 395 is yes, does the proposed system have the ability to track payments to ensure that the agreement is being followed?	MR	--	
398.	COLLECT ENFORCEMENTS	If question 395 is yes, does the proposed system have the ability to stop any enforcement collections pertaining to this flag?	MR	--	
399.	COLLECT ENFORCEMENTS	If question 395 is yes, does the system have the ability to distinguish taxpayers that are in non-compliance of the payment agreement?	MR	--	
400.	COLLECT ENFORCEMENTS	Does the proposed system have a method of notifying delinquent taxpayers of the upcoming advertisement of tax liens on real property?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
401.	COLLECT ENFORCEMENTS	N.C.G.S. 105-369 requires tax liens to be advertised in the name of the owner of record as of the date the taxes became delinquent. Does the proposed system have a means of extracting this information?	MR	--	
402.	COLLECT ENFORCEMENTS	If question 401 is yes, does the proposed system have a means of generating the required tax lien advertisement?	MR	--	
403.	COLLECT ENFORCEMENTS	Does the proposed system have a means of adding an advertising fee to all parcels that are advertised?	MR	--	
404.	COLLECT ENFORCEMENTS	Does the proposed system have a method of linking delinquent bills to a new account/parcel/bill when a merge or split has occurred? Please explain.	MR	--	
405.	COLLECT ENFORCEMENTS	If question 404 is yes, does the proposed system have a method of removing the link when a split has occurred and one taxpayer has paid his portion of the delinquent/current taxes? Please explain	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
406.	COLLECT ENFORCEMENTS	Does the proposed system include the ability to generate special collection letters on demand?	HD	--	
407.	COLLECT ENFORCEMENTS	Does the proposed system have the ability to store enforcement actions from previous years?	HD	--	
408.	COLLECT ENFORCEMENTS	Does the proposed system have the ability to store employer information linked to the garnishee's record?	MR	--	
409.	COLLECT ENFORCEMENTS	If question 408 is yes, please explain this process.	I	--	
410.	COLLECT ENFORCEMENTS	If question 408 is yes, please define the field length for the following: employer name, address1, address2, city, state, zip.	I	--	
411.	COLLECT ENFORCEMENTS	If question 408 is yes, does the proposed system have the ability to store multiple addresses and contacts for an employer? Please explain.	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
412.	COLLECT ENFORCEMENTS	Does the proposed system have the ability to add and remove collections fees as needed?	MR	--	
413.	COLLECT ENFORCEMENTS	Does the proposed system have a means of garnishing the new owner of record even though the bill was created in the previous owner's name?	HD	--	
414.	COLLECT MTR VEHICLE	Does the proposed system have the ability to charge the first month's interest on delinquent motor vehicle bills at 5% and then charge ¾% for all subsequent months?	MR	--	
415.	COLLECT MTR VEHICLE	If question 414 is yes, does the proposed system have the ability to distribute 60% of the first month's interest to the State Treasurer?	MR	--	
416.	COLLECT MTR VEHICLE	If question 414 is yes, does the proposed system have the ability to generate distribution reports for each taxing district collected?	MR	--	
417.	COLLECT	Does the proposed system have a means of producing final notices for motor	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	MTR VEHICLE	vehicle bills 2 months past due?			
418.	COLLECT MTR VEHICLE	Does the proposed system have a method of blocking registrations on overdue motor vehicle accounts? Please explain.	MR	--	
419.	COLLECT MTR VEHICLE	If question 418 is yes, what is the method for unblocking an account once the bill is paid?	I	--	
420.	COLLECT MTR VEHICLE	If question 418 is yes, does the proposed system have a means of producing an ASCII file of the blocked and unblocked records each month to be sent to the NCDMV?	MR	--	
421.	COLLECT MTR/VHCL	Does the proposed system allow interest to be backed off when posting mail payments, lockbox, etc.?	MR	--	
422.	COLLECT MTR/VHCL	If question 421 is yes, please explain the process.	I	--	
423.	COLLECT	Does the proposed system have the ability to receive payments electronically	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	MTR/VHCL	from lockbox?			
424.	COLLECT MTR/VHCL	Does the proposed system allow notes to be entered on a RMV (registered motor vehicle) record?	MR	--	
425.	COLLECT MTR/VHCL	If question 424 is yes, will the proposed system carry these notes forward when the registered owner information is the same?	MR	--	
426.	COLLECT MTR/VHCL	Does the proposed system have an enforced collections process for delinquent motor vehicle bills?	MR	--	
427.	COLLECT MTR/VHCL	If question 426 is yes, does the proposed system have a pre-populated garnishment notification letter?	HD	--	
428.	COLLECT MTR/VHCL	If question 426 is yes, does the proposed system have a pre-populated debt setoff notification letter?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
429.	COLLECT MTR/VHCL	If questions 427 and 428 are yes, does the proposed system have a means of extracting data to be used in the outsourcing of these letters?	MR	--	
430.	COLLECT MTR/VHCL	If question 426 is yes, does the proposed system have a means of extracting data to be forwarded to the Clearing House for attachment of state income tax refunds?	MR	--	
431.	COLLECT MTR/VHCL	Does the proposed system have the ability to memo and track bills through the enforcement process? For example: list the action taken and date of the action.	MR	--	
432.	COLLECT MTR/VHCL	Once a social security number is added to an account, does it carry forward each year on registered motor vehicles?	MR	--	
433.	COLLECT MTR/VHCL	Does the proposed system have a write-off process for motor vehicle bills?	MR	--	
434.	COLLECT MTR/VHCL	If question 433 is yes, please explain this process.	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
435.	COLLECT IMPORT/EXPORT FEATURE	Will the proposed system allow EMS (ambulance) bills from a 3rd party vendor to be interfaced and attached to an existing property tax account?	HD	--	
436.	COLLECT IMPORT/EXPORT FEATURE	Does the proposed system include an overpayment process with an interface to the financial system (New World Systems, LOGOS) for issuing of refund checks?	MR	--	
437.	COLLECT IMPORT/EXPORT FEATURE	If question 436 is yes, can the payee name and address be changed before the interface takes place?	MR	--	
438.	COLLECT IMPORT/EXPORT FEATURE	If question 436 is yes, does the proposed system have a method of creating a XML file of tax overpayments?	MR	--	
439.	COLLECT IMPORT/EXPORT FEATURE	Does the proposed system have a method of exporting or importing data in the following formats: XML, CSV and TXT?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
440.	LAND RECORDS	Does the proposed system have a work-flow management process to streamline data entry of real property throughout the system?	MR	--	
441.	LAND RECORDS	How are billing (abstract) records flagged or updated based upon a land record change?	I	--	
442.	LAND RECORDS	Does the system have the ability to edit data in accordance with Randolph County's business rules?	MR	--	
443.	LAND RECORDS	Does the proposed system track a parcel's status as Active or Void?	MR	--	
444.	LAND RECORDS	Will the proposed system store an unlimited number of remarks (comments or notes)?	MR	--	
445.	LAND RECORDS	If the question 444 is yes, is the remarks field protected by security levels?	MR	--	
446.	LAND RECORDS	When a field is populated will the cursor auto-advance (auto-tab) to the next field where data needs to be keyed?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
447.	LAND RECORDS	Will the proposed system store associated deed book/page information?	MR	--	
448.	LAND RECORDS	Does the proposed system give the end-user a way to search by the following fields to locate a record: the account number, PIN, deed book/page, and owner name?	MR	--	
449.	LAND RECORDS	Does the proposed system allow entry of an unlimited-character legal description?	MR	--	
450.	LAND RECORDS	Does the proposed system allow a given parcel to have unlimited recorded owners, each with his or her undivided interest?	HD	--	
451.	LAND RECORDS	If question 450 is yes, does the system allow designation of a primary mailing address?	HD	--	
452.	LAND RECORDS	If a property has been subdivided, does the proposed system have a process to duplicate/copy ownership information?	MR	--	
453.	LAND RECORDS	Does the proposed system maintain an unlimited ownership history? See Section	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		4.2.1 Land Records Module			
454.	LAND RECORDS	If question 453 is yes, will the proposed system be able to convert all past parcel history? Please explain.	MR	--	
455.	LAND RECORDS	Will the vendor's Land Records Module integrate with the Randolph County's GIS System (which the County does not intend to replace)?	MR	--	
456.	LAND RECORDS	Please provide a list of counties using your proposed software with ESRI GIS.	I	--	
457.	LAND RECORDS	Are there separate files for current and next year deeds file? See Section 3.2.4 .	MR	--	
458.	LAND RECORDS	If question 457 is yes, does the system allow data to be maintained concurrently?	MR	--	
459.	LAND RECORDS	Does the proposed system allow the deed name to be stored differently than the account name(s)?	MR	--	
460.	LAND RECORDS	Randolph County uses a 10-digit parcel identification number. The current format	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		consists of a 4-digit map, a 2-digit block and a 4-digit tract. Example: 7718285981. Can the proposed system use this format to identify parcels?			
461.	LAND RECORDS	An exception to the above example would be for condominiums. The current condo format consists of a 4-digit map, a 2-digit block, a 4-digit tract and a colon (:) for the delimiter and a 3-digit unit number. Example: 7718285981:107. Can the proposed system use this format to identify condominiums?	MR	--	
462.	LAND RECORDS	Does the proposed system have the ability to deactivate a parcel identification number?	MR	--	
463.	LAND RECORDS	If question 462 is yes, does the proposed system have a means of purging these deactivated PIN's?	I	--	
464.	LAND RECORDS	If question 462 is yes, does the proposed system allow for the reusing of deactivated and purged PIN's?	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
465.	LAND RECORDS	Does the proposed system have a means of tracking manufactured homes that do not meet N.C.G.S. 105-273 (13)? See Section 4.2.1 – Land Records Module, 6	MR	--	
466.	LAND RECORDS	Does the proposed system have a means of manually assigning a parcel number for parcels that lie in another jurisdiction for which Randolph County is charged with collecting taxes? Ex. City taxes (See Section 4.2.1 – Land Records Module, 7	MR	--	
467.	GIS INTEGRATION	Does the proposed system have an API (Application Program Interface) to allow live updates between GIS and the Tax Billing Module on deed transactions (i.e. deed transfers, parcel splits and merges)?	MR	--	
468.	GIS INTEGRATION	Does the proposed system integrate with ESRI GIS software (having integrated mapping components embedded in the system such as ArcIMS, ArcReader)?	MR	--	
469.	GIS INTEGRATION	If question 468 is yes, which modules are integrated?	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
470.	GIS INTEGRATION	Does the proposed system allow parcel split /merge maintenance in its GIS component?	MR	--	
471.	GIS INTEGRATION	If question 470 is yes, will the GIS component update the CAMA database?	MR	--	
472.	GIS INTEGRATION	Does the proposed system have a mass update feature between GIS and CAMA, to update parcel data changes? Example: Neighborhood changes, Zoning or district changes.	MR	--	
473.	GIS INTEGRATION	Does the proposed system have a mass update feature between GIS and Billing, to update parcel data changes? Example: Zoning or district changes.	MR	--	
474.	CAMA INTEGRATION	Does the proposed system have a mass update feature between CAMA and Billing, to update parcel data changes? Example: Zoning or district changes.	MR	--	
475.	CAMA GENERAL	Is the proposed CAMA Module fully integrated with the tax billing/collection system?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
476.	CAMA GENERAL	Does the proposed CAMA Module comply with North Carolina General Statutes for the valuation of real property?	MR	--	
477.	CAMA GENERAL	Does the proposed system have the means of flagging the parcel for new construction?	MR	--	
478.	CAMA GENERAL	Does the proposed system allow the staff to flag a parcel, or group of parcels, for future review?	MR	--	
479.	CAMA GENERAL	As parcels are either split or merged, does the proposed system have the means of flagging the parcel and notifying the appraisers that a visit is required?	MR	--	
480.	CAMA GENERAL	If 478 and 479 are yes, does the proposed system have a means of extracting these parcels for the production of a visitation map?	MR	--	
481.	CAMA GENERAL	Does the proposed system have the ability to partially exclude a parcel's value from taxation?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
482.	CAMA GENERAL	Does the proposed system store all tax district codes such as, municipal, fire, townships, and school districts?	MR	--	
483.	CAMA GENERAL	Does the proposed system allow split taxing districts on one parcel? (i.e.; property split between city and fire districts or multiple fire districts)	MR	--	
484.	CAMA GENERAL	Does the proposed system have the ability to query or update from module to module without re-entry of the parcel ID?	HD	--	
485.	CAMA GENERAL	Does the proposed system have the ability to store unlimited notes/comments on properties?	MR	--	
486.	CAMA GENERAL	Does the proposed system have different levels of security for notes? Such as add/delete/view.	HD	--	
487.	CAMA GENERAL	Does the proposed system have the ability to store public notes and private notes?	MR	--	
488.	CAMA	Do screens have a visual flag to let users	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	GENERAL	know parcel notes exist?			
489.	CAMA GENERAL	Does the proposed system provide concurrent multi-year valuation capability?	MR	--	
490.	CAMA GENERAL	When a field id is populated, will the cursor auto-advance (auto-tab) to the next field where data needs to be keyed?	MR	--	
491.	CAMA GENERAL	When a screen is populated, will the cursor auto-advance (auto-tab) to the next screen where data needs to be keyed?	MR	--	
492.	CAMA GENERAL	Will the proposed system allow the end-user to choose the screen to be viewed?	MR	--	
493.	CAMA GENERAL	Does the proposed system include the cost, market and income approaches to value?	MR	--	
494.	CAMA GENERAL	Does the proposed software allow for an interface with Randolph County's Central Permitting system?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
495.	CAMA GENERAL	If question 494 is yes, does the system have the ability to track building permits?	HD	--	
496.	CAMA GENERAL	If question 494 is yes, does the system have the ability to flag a parcel when a permit has been issued?	HD	--	
497.	CAMA GENERAL	During data conversion, does the proposed system have a means of verifying converted data for accuracy? For example: total taxable value, total parcel count, total number of PIN's, etc.	MR	--	
498.	CAMA GENERAL	Is the Parcel ID (PIN) the field that links the proposed system to the existing GIS system?	MR	--	
499.	CAMA GENERAL	Does the proposed system use the geographic PIN as the primary parcel identifier?	MR	--	
500.	CAMA GENERAL	Does the proposed system store residential and commercial property in the same file?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
501.	CAMA GENERAL	Does the proposed system value outbuildings using the same cost tables whether the property is classified as residential or commercial?	MR	--	
502.	CAMA GENERAL	Does the proposed system have a means of verifying data between the existing GIS system (which Randolph County does not intend to replace) and the proposed system?	MR	--	
503.	CAMA GENERAL	Does the proposed system have a means of tracking parcel history? For example: transfers, splits and merges of parcels	MR	--	
504.	CAMA GENERAL	Does the proposed system have a means of exporting text files (.txt) to be extracted for microfiche or imaging?	MR	--	
505.	CAMA GENERAL	Does the proposed system allow for digital pictures of buildings to be stored and linked to each parcel?	MR	--	
506.	CAMA GENERAL	If question 505 is yes, please explain this process.	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
507.	CAMA GENERAL	Will the proposed system allow an end-user to view digital pictures on deactivated properties?	HD	--	
508.	CAMA GENERAL	Does the proposed system allow an end-user to view digital pictures with sales history information?	HD	--	
509.	CAMA GENERAL	Does the proposed system have the ability to interface with Randolph County's stored digital pictures in a .jpg format?	MR	--	
510.	CAMA GENERAL	Does the proposed system have a document imaging feature?	HD	--	
511.	CAMA GENERAL	If question 510 is yes, please explain.	I	--	
512.	CAMA GENERAL	Does the proposed system have the ability to link to any document on Randolph County's network, such as Microsoft Word, Excel, etc.?	HD	--	
513.	CAMA GENERAL	Does the proposed system store an unlimited history of values?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
514.	CAMA GENERAL	If question 513 is yes, please explain.	I	--	
515.	CAMA GENERAL	Does the proposed system have the ability to extract user-defined selection criteria to be imported into a 3rd party application, such as Microsoft Excel, Access or Word?	MR	--	
516.	CAMA GENERAL	Does the system the have capability of editing data in accordance with Randolph County's business rules?	MR	--	
517.	CAMA GENERAL	Does the system allow at least a 7-digit capacity for land rates?	MR	--	
518.	CAMA GENERAL	Does the proposed system allow a building to be entered into the future tax year?	MR	--	
519.	CAMA GENERAL	Does the proposed system allow a building to be entered into the revaluation year only?	MR	--	
520.	CAMA	Does the proposed system allow unlimited land segments per parcel? For	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	GENERAL	example: site, woodland, agriculture and residual.			
521.	CAMA GENERAL	Does the proposed system allow unlimited improvements per parcel?	MR	--	
522.	CAMA GENERAL	Does the proposed system allow an unlimited number of cards to be created per parcel?	MR	--	
523.	CAMA GENERAL	If question 522 is yes, please explain the criteria for additional cards to be created.	I	--	
524.	CAMA GENERAL	Does the proposed system have an environment to test "what-if" scenarios without the risk of corruption to the database?	MR	--	
525.	CAMA GENERAL	Does the proposed system have the ability to mass update any field in the database by user-defined criteria?	MR	--	
526.	CAMA GENERAL	Does the proposed system have the ability to value land by soil type?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
527.	CAMA GENERAL	Does the proposed system apply depreciation tables to the values generated by the rates in the cost tables?	MR	--	
528.	CAMA GENERAL	Does the proposed system allow testing for insignificant changes, based on user-defined tolerance levels, without updating parcel values?	HD	--	
529.	CAMA GENERAL	Does the proposed system allow current year's and next year's revaluation data to be maintained concurrently?	MR	--	
530.	CAMA GENERAL	Does the proposed system allow separate files/tables for testing new values for revaluation purposes?	MR	--	
531.	CAMA GENERAL	Does the proposed system have the ability to override depreciation to attain % good or % complete for buildings?	MR	--	
532.	CAMA GENERAL	Does the proposed system have the ability to override depreciation to attain % good or % complete for outbuildings?	MR	--	
533.	CAMA	Does the proposed system have the ability to move or copy selected data from	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	GENERAL	active or inactive parcels to another parcel?			
534.	CAMA GENERAL	Does the proposed system have the ability to copy/move building data without re-entering data?	MR	--	
535.	CAMA GENERAL	Does the proposed system have the ability to transfer ownership of a parcel?	MR	--	
536.	CAMA GENERAL	Does the proposed system have the ability to deactivate split parcels and create new parcels?	MR	--	
537.	CAMA GENERAL	Does the proposed system have the ability to merge one or more parcels to create a new parcel?	MR	--	
538.	CAMA GENERAL	Does the proposed system store final taxable values up to 99,999,999,999?	MR	--	
539.	CAMA GENERAL	Does the proposed system share appraisal data between the cost, income and market approaches without re-entering?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
540.	CAMA GENERAL	If question 539 is yes, please explain?	I	--	
541.	CAMA GENERAL	Does the proposed system allow entry of land and building data fields? For example: brick, vinyl siding, topography, etc.	MR	--	
542.	CAMA GENERAL	If question 541 is yes, does the proposed system calculate the change in value based on these fields without permanently writing the changes to the file?	MR	--	
543.	CAMA GENERAL	Does the proposed system store the date of the last value change?	MR	--	
544.	CAMA GENERAL	Does the proposed system store and display appraisal data fields as they existed on January 1 (the effective date of appraisal), while allowing the operator to enter future year's data?	MR	--	
545.	CAMA GENERAL	Does the proposed system have a "cost summary" and "building summary" feature on all land and buildings for the parcel?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
546.	CAMA GENERAL	Does the proposed system have the ability to value parcels entered daily on an individual basis?	MR	--	
547.	CAMA GENERAL	If question 546 is yes, please explain?	I	--	
548.	CAMA GENERAL	Does the proposed system have the ability to value parcels in an "end-of-day batch process"?	MR	--	
549.	CAMA GENERAL	If question 548 is yes, please explain?	I	--	
550.	CAMA GENERAL	Does the proposed system support a portable data collection device? Example: PDA with GPS, Laptop or PC tablet.	HD	--	
551.	CAMA GENERAL	Does the proposed system allow neighborhood grouping and clustering of similar properties for sales comparison analysis?	MR	--	
552.	CAMA GENERAL	Does the proposed system have the ability to move multiple parcels from one neighborhood to another?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
553.	CAMA GENERAL	Does the proposed system allow IT staff to add codes and/or deactivate codes, as needed, between current and future tax years? For example: A zoning code was valid for current year but for future year the code was no longer valid.	MR	--	
554.	CAMA GENERAL	Does the proposed system have the ability to re-value all properties on demand?	MR	--	
555.	CAMA GENERAL	Does the proposed system have a batch routine to recalculate multiple parcels?	MR	--	
556.	CAMA GENERAL	If questions 554 & 555 are yes, does the proposed system use the same value recalculation program for both?	MR	--	
557.	CAMA GENERAL	If questions 554 & 555 are yes, does the recalculation program report all errors it finds?	MR	--	
558.	CAMA GENERAL	If questions 554 & 555 are yes, does the proposed system identify discrepancies and warn of potential cost problems? For example: end-user erroneously entered	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		5,000,000 instead of 5,000.			
559.	CAMA GENERAL	Does the proposed system allow information to be entered using the code id? For example: 01=brick 02=frame. To simplify data entry, the code is keyed not the description.	MR	--	
560.	CAMA GENERAL	If question 559 is yes, is the description of the code displayed on the screen?	HD	--	
561.	CAMA GENERAL	If question 559 is yes, are the code and/or description displayed on reports and property cards?	HD	--	
562.	CAMA GENERAL	Does the proposed system automatically number and renumber a parcel's land segments?	MR	--	
563.	CAMA GENERAL	Does the proposed system automatically number and renumber a parcel's buildings?	MR	--	
564.	CAMA GENERAL	Does the proposed system automatically number and renumber a parcel's miscellaneous improvements?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
565.	CAMA GENERAL	Does the proposed system store the actual year built?	MR	--	
566.	CAMA GENERAL	Does the proposed system store the effective or remodeled year?	HD	--	
567.	CAMA GENERAL	If question 566 is yes, does the proposed system calculate depreciation for effective / remodeled year?	HD	--	
568.	CAMA GENERAL	Does the proposed system utilize multiple depreciation tables?	MR	--	
569.	CAMA GENERAL	Does the proposed system apply a size factor to total acreage?	MR	--	
570.	CAMA GENERAL	Does the proposed system apply a size factor to individual land segments?	MR	--	
571.	CAMA GENERAL	Does the proposed system raise or lower building values on a county-wide level of assessment using "schedule level factor" for residential, commercial and outbuildings?	MR	--	
572.	CAMA GENERAL	Does the proposed system have the ability to adjust values in accordance with	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		a market adjustment factor for a given dwelling?			
573.	CAMA GENERAL	Does the proposed system allow for the use of a user-defined neighborhood adjustment factor, permitting both increases and decreases?	MR	--	
574.	CAMA RESIDENTIAL	Does the proposed system allow the end-user to enter a percentage of completion for partially-finished structures so market values may be automatically adjusted?	MR	--	
575.	CAMA RESIDENTIAL	Does the proposed system have the ability to add any improvements at less than 100% complete, including individual sections or outbuildings?	MR	--	
576.	CAMA RESIDENTIAL	Does the proposed system allow for user-defined cost tables?	MR	--	
577.	CAMA RESIDENTIAL	Does the proposed system allow for user-defined depreciation tables? (Commercial, Residential, and Mobile Home).	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
578.	CAMA RESIDENTIAL	Does the proposed system prevent the automatic recalculation of values to associated parcels when changes to tables are made?	I	--	
579.	CAMA RESIDENTIAL	If question 578 is yes, does the proposed system allow for specified selection criteria to recalculate all associated parcels once a table change has been made?	MR	--	
580.	CAMA RESIDENTIAL	Does the proposed system allow for user-defined building structural characteristics?	MR	--	
581.	CAMA RESIDENTIAL	Does the proposed system allow for user-defined building height and perimeter adjustments?	HD	--	
582.	CAMA RESIDENTIAL	Does the proposed system have the ability for user-defined adjustments to be placed on a parcel for land and buildings?	MR	--	
583.	CAMA RESIDENTIAL	If question 582 is yes, does the proposed system have a means of two separate sets of adjustments, one for commercial and one for residential?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
584.	CAMA RESIDENTIAL	Does the proposed system allow for user-defined land adjustment tables, i.e., size, access?	MR	--	
585.	CAMA RESIDENTIAL	Does the proposed system have the ability to create a parcel with improvements only, i.e. no land assigned to parcel? (building only)	MR	--	
586.	CAMA RESIDENTIAL	Does the proposed system have the ability to designate all mobile homes (single, double and triple wide) as real estate?	MR	--	
587.	CAMA RESIDENTIAL	Does the proposed system have the ability to override system generated values for land and all improvements?	MR	--	
588.	CAMA RESIDENTIAL	Does the proposed system have the ability to apply a special rate (dollar per square foot) to a building or extra feature item? This rate would not necessarily be in the user-defined rate tables.	MR	--	
589.	CAMA RESIDENTIAL	Does the proposed system allow an unlimited number of additions to	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		residential buildings?			
590.	CAMA RESIDENTIAL	Does the proposed system have a value limit on additions?	MR	--	
591.	CAMA RESIDENTIAL	Does the proposed system allow for user-defined auxiliary areas?	MR	--	
592.	CAMA RESIDENTIAL	Please explain how the proposed system processes age and depreciation on additions to a residential dwelling.	I	--	
593.	CAMA SKETCHING BUILDINGS	Does the proposed system have the ability to generate a sketch or building footprint for all classes of buildings?	MR	--	
594.	CAMA SKETCHING BUILDINGS	If question 593 is yes, please explain.	I	--	
595.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the proposed system allow sketching for all buildings including main structures, outbuildings, etc.	MR	--	
596.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the sketching flow in a clockwise direction?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
597.	CAMA SKETCHING BUILDINGS	If question 593 is yes, can a sketch be edited without re-entering all vectors?	MR	--	
598.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the proposed system's sketch feature calculate the building square foot area?	MR	--	
599.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the proposed system's sketch feature calculate the area for each addition?	MR	--	
600.	CAMA SKETCHING BUILDINGS	If question 593 is yes, can the sketch feature handle arcs and angles in a sketch and calculate the area?	MR	--	
601.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the sketch feature display a partial drawing while vectors are being keyed?	MR	--	
602.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the sketch feature provide an edit of sketches for non-closure?	MR	--	
603.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the sketch feature automatically force closure within a tolerance using business rules provided	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		by Randolph County?			
604.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the sketch feature identify invalid area descriptions and vector errors (direction and distance)?	MR	--	
605.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the sketch feature allow for multiple buildings (both residential and commercial) to be sketched per parcel?	MR	--	
606.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the sketch feature allow entry of square footage of main and auxiliary areas in lieu of vectoring?	MR	--	
607.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the sketch feature allow an adjustment to scale of drawing for best fit?	MR	--	
608.	CAMA SKETCHING BUILDINGS	If question 593 is yes, when a sketch is changed, does the system recalculate and update the database?	MR	--	
609.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the proposed system display the sketch labels and size	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		for each building section inside the sketch?			
610.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the proposed system have the ability to convert all existing sketches from vector format?	MR	--	
611.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the proposed system's sketch feature seamlessly integrate into the system's Appraisal Module?	MR	--	
612.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the proposed system's sketch display as a "drawing"?	MR	--	
613.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the proposed system allow a code for no-sketch vectors, if desired?	MR	--	
614.	CAMA SKETCHING BUILDINGS	If question 593 is yes, does the sketch feature have a size limitation on vectors?	MR	--	
615.	CAMA SKETCHING BUILDINGS	If question 614 is yes, please explain?	I	--	
616.	CAMA PRESENT USE	Does the proposed system have the ability to appraise property at its present use value (Ag.) in accordance with N.C	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		General Statutes?			
617.	CAMA PRESENT USE	Does the proposed system maintain market value?	MR	--	
618.	CAMA PRESENT USE	Does the proposed system maintain present use value (Ag.)?	MR	--	
619.	CAMA PRESENT USE	Does the proposed system maintain taxable value?	MR	--	
620.	CAMA PRESENT USE	If questions 617, 618 and/or 619 are yes, does the proposed system display market, present use and taxable value?	MR	--	
621.	CAMA PRESENT USE	Does the proposed system have the ability to define different land segment types?	MR	--	
622.	CAMA PRESENT USE	Does the proposed system automatically determine unit price per segment based on associated tables?	MR	--	
623.	CAMA PRESENT USE	Does the proposed system have the ability to store present use values in a user-defined table?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
624.	CAMA PRESENT USE	Does the proposed system calculate the present use deferred amount between agricultural value and market value?	MR	--	
625.	CAMA PRESENT USE	Does the proposed system have the ability to report parcels with present use values?	MR	--	
626.	CAMA PUBLIC INQUIRY	Does the proposed system allow the public a read-only view of CAMA records data through a secure access, when values have been finalized? Please explain. See Section 4.2.7 Public Inquiry Capabilities	MR	--	
627.	CAMA PUBLIC INQUIRY	Does the proposed system allow the public to search by parcel ID, owner name, account number and location address?	MR	--	
628.	CAMA PUBLIC INQUIRY	Does the proposed system have a condensed and simplified inquiry screen for public access?	HD	--	
629.	CAMA PUBLIC INQUIRY	Does the proposed system create and print a condensed version of the Property Appraisal Cards for public use? Please	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		explain.			
630.	CAMA PUBLIC INQUIRY	Does the proposed system prevent the public from viewing non-finalized values?	MR	--	
631.	CAMA APPEAL PROCESS	Does the proposed system have an automated appeal process?	MR	--	
632.	CAMA APPEAL PROCESS	If question 631 is yes, please explain?	I	--	
633.	CAMA APPEAL PROCESS	Can the proposed system generate mailings to taxpayers for appeal notices and findings?	HD	--	
634.	CAMA APPEAL PROCESS	Does the proposed system produce reports summarizing all appeal activity?	HD	--	
635.	CAMA APPEAL PROCESS	Does the proposed system have the capability of tracking the appeal process from the first contact with the owner or agent through the resolution of the appeal?	HD	--	
636.	CAMA APPEAL PROCESS	Does the proposed system allow an override of cost value for appeals that	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		meet the criteria?			
637.	CAMA SALES HISTORY	Does the proposed system have a sales history module?	MR	--	
638.	CAMA SALES HISTORY	If question 637 is yes, does the proposed system have the ability to store unlimited sales information per parcel?	MR	--	
639.	CAMA SALES HISTORY	Does the proposed system have a sales analysis and statistical module?	MR	--	
640.	CAMA SALES HISTORY	Does the proposed system have a means to produce the State Sales Ratio Report?	MR	--	
641.	CAMA SALES HISTORY	If question 640 is yes, please explain.	I	--	
642.	CAMA SALES HISTORY	Does the proposed system allow sales reporting by sales date?	MR	--	
643.	CAMA SALES HISTORY	Does the proposed system allow sales reporting by vacant vs. improved?	MR	--	
644.	CAMA SALES HISTORY	Does the proposed system allow sales reporting by land size?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
645.	CAMA SALES HISTORY	Does the proposed system allow sales reporting by land use, zoning, neighborhood, range of parcels, township, building types and actual year built?	MR	--	
646.	CAMA SALES HISTORY	Does the proposed system allow sales reporting by qualified vs. unqualified sales?	MR	--	
647.	CAMA SALES HISTORY	Does the proposed system allow sales reporting by commercial vs. residential?	MR	--	
648.	CAMA SALES HISTORY	Does the proposed system allow flagging of invalid sales for inclusion or exclusion in sales studies?	MR	--	
649.	CAMA SALES HISTORY	Does the proposed system utilize user-defined selection criteria to search for comparable sales in computation of market values?	MR	--	
650.	CAMA SALES HISTORY	Does the Sales Comparison component include the ability to adjust selling price to account for item-of-comparison differences between the sold parcel and the subject parcel?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
651.	CAMA SALES HISTORY	Does the proposed system have the ability to produce a property transfer questionnaire? See Exhibit W	MR	--	
652.	CAMA SALES HISTORY	If question 651 is yes, does the proposed system have the ability to track these questionnaires?	MR	--	
653.	CAMA SALES HISTORY	Does the proposed system create a comparable sales analysis matching the subject to the sold properties?	MR	--	
654.	CAMA SALES HISTORY	Does the proposed system allow market-oriented regression calibration and valuation of property-derived regression factors?	MR	--	
655.	CAMA SALES HISTORY	Does the proposed system allow the storage of at least three comparable sales per parcel?	MR	--	
656.	CAMA SALES HISTORY	Does the proposed system allow the appraiser to review all sales in a neighborhood, including arms length sales and unqualified sales, such as family transfers, etc.?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
657.	CAMA SALES HISTORY	Does the proposed system have the ability to produce a "batch driven" ratio study?	MR	--	
658.	CAMA SALES HISTORY	Does the proposed system allow the end-user to select sold parcels using any appraisal characteristic in the system?	MR	--	
659.	CAMA SALES HISTORY	Does the proposed system capture qualified sales information into a separate sales history file for market and sales analysis?	MR	--	
660.	CAMA SALES HISTORY	Does the proposed system have the ability to alter sales information after that information has been extracted into the sales history file?	MR	--	
661.	CAMA COMMERCIAL PROPERTY	Does the proposed system have the ability to calculate square footage and perimeter of buildings by entering dimensions of the buildings?	MR	--	
662.	CAMA COMMERCIAL PROPERTY	Does the proposed system designate property use type by floor?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
663.	CAMA COMMERCIAL PROPERTY	If question 662 is yes, does the proposed system value each floor based on its usage (i.e., multi-story commercial buildings)?	MR	--	
664.	CAMA COMMERCIAL PROPERTY	Does the proposed system prevent the automatic recalculation of values to associated parcels when changes to tables are made?	I	--	
665.	CAMA COMMERCIAL PROPERTY	If question 664 is yes, does the proposed system allow for specified selection criteria to recalculate all associated parcels once a table change has been made?	MR	--	
666.	CAMA COMMERCIAL PROPERTY	Does the proposed system allow the creation of user-defined fields for structural building characteristics?	MR	--	
667.	CAMA COMMERCIAL PROPERTY	Does the proposed system allow an unlimited number of additions to commercial buildings?	MR	--	
668.	CAMA COMMERCIAL PROPERTY	Does the proposed system have a value limit on additions?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
669.	CAMA COMMERCIAL PROPERTY	Does the proposed system allow for the addition of user-defined auxiliary areas?	MR	--	
670.	CAMA COMMERCIAL PROPERTY	Does the proposed system allow user-defined building height and perimeter adjustments?	MR	--	
671.	CAMA COMMERCIAL PROPERTY	Does the proposed system allow the creation of user-defined land adjustment tables, i.e., size, access?	MR	--	
672.	CAMA COMMERCIAL PROPERTY	Does the proposed system have the ability to create a parcel with improvements only, i.e. no land assigned to parcel? (building only)	MR	--	
673.	CAMA COMMERCIAL PROPERTY	Does the proposed system have the ability to override system-generated values for land and all improvements?	MR	--	
674.	CAMA COMMERCIAL PROPERTY	Does the proposed system have the ability to apply a special rate (dollar per square foot) to a building or extra feature item? This rate would not necessarily be in the user-defined rate tables.	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
675.	CAMA COMMERCIAL PROPERTY	Does the proposed system have the ability to assign different values to segments of a building that have different uses?	MR	--	
676.	CAMA COMMERCIAL PROPERTY	Does the proposed system develop and apply tables of market rents, cap rates, vacancy levels, and expense ratios on both the jurisdictional and neighborhood levels?	MR	--	
677.	CAMA COMMERCIAL PROPERTY	Does the proposed system allow the end-user to enter a percentage of completion for partially-finished structures so market values may be automatically adjusted?	MR	--	
678.	CAMA COMMERCIAL PROPERTY	Does the proposed system have the ability to add any improvements at less than 100% complete, including individual sections or outbuildings?	MR	--	
679.	CAMA COMMERCIAL PROPERTY	Does the proposed system allow the creation of user-defined depreciation tables? (Commercial)	MR	--	
680.	CAMA COMMERCIAL	Does the proposed system distinguish between a commercial parcel's "physical"	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		property type and its occupancy use (i.e. a pre-engineered "Butler" steel building may house an auto body shop or a restaurant, a retail store or a manufacturing facility)?			
681.	CAMA COMMERCIAL	Does the proposed system store "raw" income and expense data as the basis of analysis to discover market income levels and market expenses?	MR	--	
682.	CAMA COMMERCIAL	Does the proposed system allow multiple income approaches on parcels having multiple buildings, each with a very different use (i.e. does it treat each building with associated land and miscellaneous improvements as a separate parcel for analysis, then sum all parts into one income approach estimate of value for the parcel)?	MR	--	
683.	CAMA VALUE NOTICE	Does the proposed system have the ability to print a Change of Value Notice on demand? See Exhibit Z.	MR	--	
684.	CAMA VALUE NOTICE	Does the proposed system have the ability to print Change of Value Notices in	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		a batch?			
685.	CAMA VALUE NOTICE	Does the proposed system have the ability to extract value change data by batch into an ASCII format for the notices to be outsourced?	MR	--	
686.	CAMA VALUE NOTICE	Does the proposed system have the ability to store/track the dates that notices were printed by parcel? Often, multiple notices are sent by parcel.	MR	--	
687.	CAMA VALUE NOTICE	Does the proposed system allow the creation of a user-defined code detailing the reason for value changes?	MR	--	
688.	CAMA VALUE NOTICE	If question 687 is yes, does the proposed system allow this code to be printed on the change of value notice to the taxpayer?	MR	--	
689.	CAMA PROPERTY CARD	Does the proposed system have the ability to view and print property cards for individual parcels?	MR	--	
690.	CAMA PROPERTY CARD	Does the proposed system have the ability to view and print property cards by	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		batch?			
691.	CAMA PROPERTY CARD	Does the property record card meet or exceed N.C.G.S. 105-317(b)(3) requirements?	MR	--	
692.	CAMA PROPERTY CARD	Does the proposed system allow Randolph County to design the property record card layout?	MR	--	
693.	CAMA PROPERTY CARD	Does the proposed system's property card accommodate all buildings, extra features and land? Please explain.	I	--	
694.	CAMA PROPERTY CARD	If question 693 is no, does the proposed system total values on multiple cards? Please explain.	I	--	
695.	CAMA PROPERTY CARD	Does the proposed system have the ability to display all sketches on the property record card?	MR	--	
696.	CAMA PROPERTY CARD	Does the proposed system have the ability to display area calculations for each building section, along with the overall total area, on the property record	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		card?			
697.	CAMA PROPERTY CARD	Does the proposed system have the ability to print property record cards from archived data that contains previous year values?	MR	--	
698.	CAMA PROPERTY CARD	Does the proposed system have a standard list of building characteristics on property cards? (Standard list will be predetermined by Randolph County)	MR	--	
699.	CAMA PROPERTY CARD	Does the proposed system have the ability to output property record cards and other reports in a "walk-down-the-street" routing order?	HD	--	
700.	CAMA PROPERTY CARD	Does the proposed system use GIS or other routing methods to organize daily visitations? Please explain.	HD	--	
701.	CAMA PROPERTY CARD	Does the proposed system have the ability to print the full detail of the cost approach calculations on the property record card?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
702.	CAMA PROPERTY CARD	Does the proposed system's property record card have the ability to include stored photo images of the property?	HD	--	
703.	CAMA PROPERTY CARD	If question 702 is yes, can the end-user choose to display or hide the image as needed?	HD	--	
704.	CAMA PROPERTY CARD	Does the proposed system have an archive feature for storing property cards?	MR	--	
705.	CAMA HISTORY	Does the proposed system have the ability to convert all existing past year files and values to the new system?	MR	--	
706.	CAMA HISTORY	Does the proposed system store and display history when splitting a parcel?	MR	--	
707.	CAMA HISTORY	Does the proposed system store and display history when merging a parcel?	MR	--	
708.	CAMA HISTORY	Does the proposed system trace a parcel back to the parent PIN?	MR	--	
709.	CAMA HISTORY	If question 708 is yes, how long is this history kept?	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
710.	CAMA HISTORY	Does the proposed system have the ability to delete specified years from the system?	MR	--	
711.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system have the ability to do standard CAMA appraisal statistics including mean, median, COD, standard deviation, coefficient of variation (COV), price related differential (PRD), and weighted mean?	MR	--	
712.	CAMA REPORTS / STATISTICAL ANALYSIS	What other statistical capabilities does the proposed system provide that were not mentioned in question 711?	I	--	
713.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system have the ability to do sales ratio analysis? For example, appraisal value/sales price for the following: vacant, improved, residential, and commercial qualified or unqualified, or both.	MR	--	
714.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system provide a land analysis tool to establish land models using all land-related data in CAMA?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
715.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system perform building analysis reporting using all land-related data in CAMA?	MR	--	
716.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system perform value analysis reporting using all land/building related data in the CAMA?	MR	--	
717.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system allow user-defined selection criteria to produce a variety of reports?	MR	--	
718.	CAMA REPORTS / STATISTICAL ANALYSIS	If question 717 is yes, please explain the reporting tools used.	I	--	
719.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the vendor provide a data dictionary for all tables in the CAMA Module?	MR	--	
720.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the vendor provide SQL data views of the database with documentation?	MR	--	
721.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system have an ODBC connection to the data?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
722.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system allow a 3rd party reporting tool such as Crystal Reports to be used for reporting purposes?	MR	--	
723.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system have the ability to extract reports on parcels subject to present use value (Ag.)?	MR	--	
724.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system allow query on all fields in the proposed dictionaries, libraries or tables?	MR	--	
725.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system allow the end-user to perform statistical calculations on property class codes, tax district codes, etc.?	HD	--	
726.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system allow the download of data to other applications (such as SPSS) to perform a statistical analysis?	HD	--	
727.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system provide a daily performance measuring tool per appraiser?	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
728.	CAMA REPORTS / STATISTICAL ANALYSIS	Does the proposed system provide totals for various parcel attributes? (i.e. total assessed value, total land value, total building value, total agriculture value, total market value and total land and building value)	MR	--	
729.	CAMA MANAGEMENT TOOLS	Does the proposed system have a workflow management tool?	HD	--	
730.	CAMA MANAGEMENT TOOLS	If question 729 is yes, does the proposed system have the ability to assign parcels to the appraiser based on class, location and use?	HD	--	
731.	CAMA MANAGEMENT TOOLS	If question 729 is yes, does the proposed system have the ability to keep track of all field work that remains outstanding?	HD	--	
732.	CAMA MANAGEMENT TOOLS	If question 729 is yes, does the proposed system have the ability to keep track of what has been completed by each appraiser?	HD	--	
733.	CAMA MANAGEMENT TOOLS	If question 729 is yes, does the proposed system have the ability to keep track of the location and type of work that remains	HD	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		outstanding?			
734.	CAMA MANAGEMENT TOOLS	Does the proposed system have a daily audit trail of values or an audit log?	MR	--	
735.	CAMA MANAGEMENT TOOLS	Does the proposed system have the ability to use GPS gathering tools, reports etc. for tracking appraisal performance?	MR	--	
736.	CAMA GIS INTEGRATION AND FUNCTIONS	Does the proposed system have a complete integration of GIS and CAMA using ESRI's ArcGIS 9.2 enterprise environment? Please explain how the two systems integrate together, including a flowchart.	MR	--	
737.	CAMA GIS INTEGRATION AND FUNCTIONS	Does the proposed system have a data workflow between GIS and CAMA?	MR	--	
738.	CAMA GIS INTEGRATION AND FUNCTIONS	If question 737 is yes, please explain the workflow process.	I	--	
739.	CAMAGIS INTEGRATION AND FUNCTIONS	Does the proposed system have the ability to retain attribute information from parent to children parcels?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
740.	CAMA GIS INTEGRATION AND FUNCTIONS	If question 739 is yes, please explain.	I	--	
741.	CAMA GIS INTEGRATION AND FUNCTIONS	Please explain how and in which module ownership changes take place.	I	--	
742.	CAMA GIS INTEGRATION AND FUNCTIONS	Please explain how the proposed system updates parcel information (both GIS and CAMA) when boundaries for other tax-related layers change. For example: zoning, soils, fire districts, school districts, imagery tiles, municipal boundaries changing as a result of annexations or new data layers replacing outdated ones.	I	--	
743.	CAMA GIS INTEGRATION AND FUNCTIONS	Does the proposed system have the means of doing a comparison between CAMA and GIS? For example: Can the system flag and/or handle inconsistencies between GIS data layers (address, boundary information) and the CAMA module.	MR	--	
744.	CAMA GIS INTEGRATION	If question 743 is yes, please explain.	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
	FUNCTIONS				
745.	CAMA VALUATION APPROACH	Please describe how the proposed system uses the cost approach to value property.	I	--	
746.	CAMA VALUATION APPROACH	Please describe how the proposed system uses the market approach to value property.	I	--	
747.	CAMA VALUATION APPROACH	Please describe how the proposed system uses the income approach to value property.	I	--	
748.	CAMA VALUATION APPROACH	Please describe how the proposed system uses the miscellaneous improvements (outbuildings, yard improvements) valuation process?	I	--	
749.	CAMA VALUATION APPROACH	Please describe how the proposed system values manufactured housing?	I	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
750.	CAMA VALUATION	Does the proposed system have the ability to calculate the values listed below:		--	
751.	CAMA VALUATION	Replacement cost new building value?	MR	--	
752.	CAMA VALUATION	Replacement cost new less depreciation building value?	MR	--	
753.	CAMA VALUATION	Replacement cost new less depreciation for outbuilding /extra features?	MR	--	
754.	CAMA VALUATION	Base land value?	MR	--	
755.	CAMA VALUATION	Total adjusted land value?	MR	--	
756.	CAMA VALUATION	Present use land value?	MR	--	
757.	CAMA VALUATION	Total land value?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
758.	CAMA VALUATION	Total agricultural use value?	MR	--	
759.	CAMA VALUATION	Does the proposed system use the cost approach as the default appraisal method (i.e. a cost approach estimate of value is produced for every parcel)?	MR	--	
760.	CAMA VALUATION	Does the proposed system appraise all parcels at market value?	MR	--	
761.	CAMA VALUATION	Does the proposed system have a process to handle neighborhood land valuation?	MR	--	
762.	CAMA VALUATION	Please explain the proposed system's valuation process for land.	I	--	
763.	CAMA VALUATION	Does the proposed system's comparable search or mass market engine allow analysis of anything other than single-family parcels (residential condominium, commercial, and industrial parcels)?	HD	--	
764.	CAMA VALUATION	Does the proposed system allow the "market" analytical engine to be used in the analysis of income and expense data	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
		for the purpose of discovering market rents and expenses?			
765.	CAMA VALUATION	Does the proposed system automatically use information in the personal property records when using the income approach to calculate commercial property values?	HD	--	
766.	CAMA VALUATION	Does the proposed system have a means of generating and verifying a final estimate of final assessed value?	MR	--	
767.	CAMA DATA REQUIREMENTS	Does the proposed system have the following parcel data fields:		--	
768.	CAMA PARCEL DATA FIELDS	Parcel Number?	MR	--	
769.	CAMA PARCEL DATA FIELDS	Billing Address/Account number?	MR	--	
770.	CAMA PARCEL DATA FIELDS	Property Physical Address?	MR	--	
771.	CAMA PARCEL DATA FIELDS	Date Appraised?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
772.	CAMA PARCEL DATA FIELDS	Appraised by?	MR	--	
773.	CAMA PARCEL DATA FIELDS	Sales Information?	MR	--	
774.	CAMA PARCEL DATA FIELDS	Entered by?	MR	--	
775.	CAMA PARCEL DATA FIELDS	Review Code?	MR	--	
776.	CAMA PARCEL DATA FIELDS	Neighborhood code?	MR	--	
777.	CAMA PARCEL DATA FIELDS	Code for Residential or Commercial, vacant or improved?	MR	--	
778.	CAMA PARCEL DATA FIELDS	Neighborhood Adjustment?	MR	--	
779.	CAMA PARCEL DATA FIELDS	Unlimited Legal Description?	MR	--	
780.	CAMA PARCEL DATA FIELDS	Deed book/page?	MR	--	
781.	CAMA PARCEL DATA FIELDS	Routing Number?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
782.	CAMA PARCEL DATA FIELDS	Land Use?	MR	--	
783.	CAMA PARCEL DATA FIELDS	Property Class?	MR	--	
784.	CAMA PARCEL DATA FIELDS	Zoning?	MR	--	
785.	CAMA PARCEL DATA FIELDS	Property Location?	MR	--	
786.	CAMA PARCEL DATA FIELDS	Building Permit Information?	MR	--	
787.	CAMA PARCEL DATA FIELDS	Total Actual Acres?	MR	--	
788.	CAMA PARCEL DATA FIELDS	Road Type?	MR	--	
789.	CAMA PARCEL DATA FIELDS	Soil Type?	MR	--	
790.	CAMA PARCEL DATA FIELDS	Utilities?	MR	--	
791.	CAMA PARCEL DATA FIELDS	Influence Adjustments – road frontage, size, shape topography, access, etc?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
792.	CAMA PARCEL DATA FIELDS	Land Base Rate?	MR	--	
793.	CAMA PARCEL DATA FIELDS	Unit Type (acre, square foot, each)?	MR	--	
794.	CAMA PARCEL DATA FIELDS	Assessed Land Units?	MR	--	
795.	CAMA PARCEL DATA FIELDS	Land Segment Type?	MR	--	
796.	CAMA PARCEL DATA FIELDS	Land Segment Acre?	MR	--	
797.	CAMA PARCEL DATA FIELDS	Productivity Group?	MR	--	
798.	CAMA PARCEL DATA FIELDS	Unit Price?	MR	--	
799.	CAMA PARCEL DATA FIELDS	Influence Factors?	MR	--	
800.	CAMA PARCEL DATA FIELDS	Percent Complete?	MR	--	
801.	CAMA PARCEL DATA FIELDS	Improvement Type (convert Randolph County's existing tables)?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
802.	CAMA PARCEL DATA FIELDS	Building Quality / Grade?	MR	--	
803.	CAMA PARCEL DATA FIELDS	Actual Year Built?	MR	--	
804.	CAMA PARCEL DATA FIELDS	Story Height?	MR	--	
805.	CAMA PARCEL DATA FIELDS	Building Style?	MR	--	
806.	CAMA PARCEL DATA FIELDS	User-defined characteristic for buildings (ex. Bath, bedrooms, fireplaces, etc.)?	MR	--	
807.	CAMA PARCEL DATA FIELDS	Interior Wall Finish?	MR	--	
808.	CAMA PARCEL DATA FIELDS	Exterior Wall Type?	MR	--	
809.	CAMA PARCEL DATA FIELDS	Heat Type / Fuel (capacity to add more than one type of heat)?	MR	--	
810.	CAMA PARCEL DATA FIELDS	Air Conditioning?	MR	--	
811.	CAMA PARCEL DATA FIELDS	Shape Design Adjustment?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
812.	CAMA PARCEL DATA FIELDS	Physical Obsolescence?	MR	--	
813.	CAMA PARCEL DATA FIELDS	Economic Obsolescence?	MR	--	
814.	CAMA PARCEL DATA FIELDS	Condition of Building (affects adjustment to depreciation)?	MR	--	
815.	CAMA PARCEL DATA FIELDS	Code for Extra Feature Items?	MR	--	
816.	CAMA PARCEL DATA FIELDS	Area of Addition?	MR	--	
817.	CAMA PARCEL DATA FIELDS	Percent good for Additions?	MR	--	
818.	CAMA PARCEL DATA FIELDS	Percent complete for Additions?	MR	--	
819.	CAMA PARCEL DATA FIELDS	Property Indicator?	MR	--	
820.	CAMA PARCEL DATA FIELDS	Dwelling Style?	MR	--	
821.	CAMA PARCEL DATA FIELDS	Roof?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
822.	CAMA PARCEL DATA FIELDS	Basement Foundation?	MR	--	
823.	CAMA PARCEL DATA FIELDS	Basement Description?	MR	--	
824.	CAMA PARCEL DATA FIELDS	Attic?	MR	--	
825.	CAMA PARCEL DATA FIELDS	Market Adjustment?	MR	--	
826.	CAMA PARCEL DATA FIELDS	Ground Floor Area?	MR	--	
827.	CAMA PARCEL DATA FIELDS	Square Foot Living Area?	MR	--	
828.	CAMA PARCEL DATA FIELDS	Total Living Area?	MR	--	
829.	CAMA PARCEL DATA FIELDS	Grade Factor?	MR	--	
830.	CAMA PARCEL DATA FIELDS	Cost and Design?	MR	--	
831.	CAMA PARCEL DATA FIELDS	CDU?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
832.	CAMA PARCEL DATA FIELDS	Finished Basement Living Area?	MR	--	
833.	CAMA PARCEL DATA FIELDS	Masonry Fireplace?	MR	--	
834.	CAMA PARCEL DATA FIELDS	Prefabricated Fireplace?	MR	--	
835.	CAMA PARCEL DATA FIELDS	Basement Garage?	MR	--	
836.	CAMA PARCEL DATA FIELDS	Sketch Commands (vectors)?	MR	--	
837.	CAMA PARCEL DATA FIELDS	Sketch Additions?	MR	--	
838.	CAMA PARCEL DATA FIELDS	Sketch Addition Area?	MR	--	
839.	CAMA PARCEL DATA FIELDS	Miscellaneous Other Features?	MR	--	
840.	CAMA PARCEL DATA FIELDS	General Building Name?	MR	--	
841.	CAMA PARCEL DATA FIELDS	General Building Number?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
842.	CAMA PARCEL DATA FIELDS	General Building Year Built?	MR	--	
843.	CAMA PARCEL DATA FIELDS	General Building Number of Units?	MR	--	
844.	CAMA PARCEL DATA FIELDS	General Building Structure Type?	MR	--	
845.	CAMA PARCEL DATA FIELDS	General Building Grade/Sign?	MR	--	
846.	CAMA PARCEL DATA FIELDS	General Building Number of Identical Units?	MR	--	
847.	CAMA PARCEL DATA FIELDS	Building Other Features Structure Code?	MR	--	
848.	CAMA PARCEL DATA FIELDS	Building Other Features Flat (-/+)?	MR	--	
849.	CAMA PARCEL DATA FIELDS	Building Other Features Measurement 1?	MR	--	
850.	CAMA PARCEL DATA FIELDS	Building Other Features Measurement 2?	MR	--	
851.	CAMA PARCEL DATA FIELDS	Building Other Features Identical Units?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
852.	CAMA PARCEL DATA FIELDS	Building Other Features Replacement Cost New?	MR	--	
853.	CAMA PARCEL DATA FIELDS	From Section/Level?	MR	--	
854.	CAMA PARCEL DATA FIELDS	To Section/Level?	MR	--	
855.	CAMA PARCEL DATA FIELDS	Dimension Size 1?	MR	--	
856.	CAMA PARCEL DATA FIELDS	Dimension Size By?	MR	--	
857.	CAMA PARCEL DATA FIELDS	Dimension Size 2?	MR	--	
858.	CAMA PARCEL DATA FIELDS	Perimeter?	MR	--	
859.	CAMA PARCEL DATA FIELDS	Use type/Group?	MR	--	
860.	CAMA PARCEL DATA FIELDS	Wall Height?	MR	--	
861.	CAMA PARCEL DATA FIELDS	Wall Exterior?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
862.	CAMA PARCEL DATA FIELDS	Construction Type?	MR	--	
863.	CAMA PARCEL DATA FIELDS	Percentage of Interior Finish?	MR	--	
864.	CAMA PARCEL DATA FIELDS	Square Foot Cost?	MR	--	
865.	CAMA PARCEL DATA FIELDS	Function Factor?	MR	--	
866.	CAMA PARCEL DATA FIELDS	Apartment Units?	MR	--	
867.	CAMA PARCEL DATA FIELDS	Apartment No of Beds?	MR	--	
868.	CAMA PARCEL DATA FIELDS	Apartment No Baths?	MR	--	
869.	CAMA PARCEL DATA FIELDS	Replacement Cost New?	MR	--	
870.	CAMA PARCEL DATA FIELDS	Replacement Cost New Less Depreciation?	MR	--	
871.	CAMA PARCEL DATA FIELDS	Percent Good?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
872.	CAMA PARCEL DATA FIELDS	Park Uncovered?	MR	--	
873.	CAMA PARCEL DATA FIELDS	Park Covered?	MR	--	
874.	CAMA PARCEL DATA FIELDS	Type?	MR	--	
875.	CAMA PARCEL DATA FIELDS	Quantity?	MR	--	
876.	CAMA PARCEL DATA FIELDS	Year Built?	MR	--	
877.	CAMA PARCEL DATA FIELDS	Condition?	MR	--	
878.	CAMA PARCEL DATA FIELDS	Depreciation?	MR	--	
879.	CAMA PARCEL DATA FIELDS	Percent Complete?	MR	--	
880.	CAMA PARCEL DATA FIELDS	Modifications?	MR	--	
881.	CAMA PARCEL DATA FIELDS	Values?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
882.	CAMA PARCEL DATA FIELDS	Size?	MR	--	
883.	CAMA PARCEL DATA FIELDS	Descriptions?	MR	--	
884.	CAMA PARCEL DATA FIELDS	Number of Units?	MR	--	
885.	CAMA PARCEL DATA FIELDS	Grade?	MR	--	
886.	CAMA PARCEL DATA FIELDS	Gross Building Adjustment?	MR	--	
887.	CAMA PARCEL DATA FIELDS	Base Price Dwelling Total?	MR	--	
888.	CAMA PARCEL DATA FIELDS	Plumbing Total?	MR	--	
889.	CAMA PARCEL DATA FIELDS	Basement Total?	MR	--	
890.	CAMA PARCEL DATA FIELDS	Heating/Air Conditioning Total?	MR	--	
891.	CAMA PARCEL DATA FIELDS	Attic Total?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
892.	CAMA PARCEL DATA FIELDS	Other Features Total?	MR	--	
893.	CAMA PARCEL DATA FIELDS	Additions Total?	MR	--	
894.	CAMA PARCEL DATA FIELDS	Adjusted Base Price Total?	MR	--	
895.	CAMA PARCEL DATA FIELDS	Grade Factor Total?	MR	--	
896.	CAMA PARCEL DATA FIELDS	Condition & Design Factor Total?	MR	--	
897.	CAMA PARCEL DATA FIELDS	Replacement Cost New?	MR	--	
898.	CAMA PARCEL DATA FIELDS	Market Adjustment Total?	MR	--	
899.	CAMA PARCEL DATA FIELDS	Location Desirability Factor Total?	MR	--	
900.	CAMA PARCEL DATA FIELDS	Replacement Cost New Less Depreciation?	MR	--	
901.	CAMA PARCEL DATA FIELDS	Total Assessed Value?	MR	--	

FUNCTIONAL REQUIREMENT QUESTIONS:					
No.	SUBJECT	Question	Requirement	Supported Yes No Planned	Vendor Response
902.	CAMA PARCEL DATA FIELDS	Total Building Value?	MR	--	
903.	CAMA PARCEL DATA FIELDS	Total Land Value?	MR	--	
904.	CAMA PARCEL DATA FIELDS	Total Land and Building Value?	MR	--	
905.	CAMA PARCEL DATA FIELDS	Total Agricultural Value?	MR	--	
906.	CAMA PARCEL DATA FIELDS	Total Market Value?	MR	--	
907.	CAMA PARCEL DATA FIELDS	Total Outbuilding Value?	MR	--	
908.	CAMA PARCEL DATA FIELDS	Total Present Use Value?	MR	--	