

Due Date: Monday, May 16, 2011 at 11:00 A.M. EST



## **RANDOLPH COUNTY GOVERNMENT**

725 McDowell Road,  
Asheboro, NC 27204-4728

Tel: (336) 318-6304

Email: [ahalexander@co.randolph.nc.us](mailto:ahalexander@co.randolph.nc.us)

## **REQUEST FOR QUOTES**

**RFQ #11-0425**

**FOR**

**911 UPS and GENERATOR**

**Issued on:** Friday, April 29, 2011

**Deadline:** Monday, May 16, 2011 at 11:00 AM EST

**Administered by:** Audrey Alexander, Purchasing Officer

## NOTICE TO VENDORS

The Randolph County IT and Emergency Services departments are soliciting quotes for **911 UPS, Generator and Equipment**. Quotes are due by **Monday, May 16, 2011 at 11:00 AM EST**. Quotes shall be mailed or delivered to the following:

Randolph County Purchasing  
ATTN: Audrey Alexander, Purchasing Officer  
725 McDowell Road  
Asheboro, NC 27205

Phone: (336) 318-6304  
Email: [ahalexander@co.randolph.nc.us](mailto:ahalexander@co.randolph.nc.us)

Please submit one (1) original and one (1) complete copy of your quote. Facsimile quotes will not be accepted. Late quotes will not be considered. It is the responsibility of the Vendor to ensure that the quote arrives at the correct location by the correct time.

Submission of a quote signifies the Vendor's agreement that the prices quoted are valid and will remain in effect for 90 days following the submission deadline.

Contact Audrey Alexander at [ahalexander@co.randolph.nc.us](mailto:ahalexander@co.randolph.nc.us) if you have any questions regarding the quoting process. Firms found to be soliciting other representatives of Randolph County during this Request for Proposal process may be disqualified.

Randolph County reserves the right to award and/or reject any and/or all quotes and waive any technicalities or irregularities.

Sincerely,

*Audrey Alexander*

Audrey Alexander  
Purchasing Officer

## **GENERAL INFORMATION**

### **1.0 Important Dates – Quotes**

Issue Date:	Monday, May 9, 2011
Deadline for Submitting Quotes:	Monday, May 16, 2011 – 11:00 a.m.
Anticipated Award Date (tentative):	Monday, June 6, 2011

### **2.0 Time Line -- Vendor**

Delivery Date -- Equipment:	July 18, 2011
Start Date -- Installation:	Tuesday, July 19, 2011
Completion -- Approval Date :	Monday, August 1, 2011 -- 5:00 PM.

### **3.0 Contact Information**

Following the receipt of a purchase order by the Vendor their contact person and their information is as follows:

Rick Davis  
Emergency Services  
Fire Marshal  
Office: 336-318-6946  
Email: RLDavis@co.randolph.nc.us

### **4.0 Support**

Vendor support shall be as follows:

- 15 minute call back
- One (1) hour response on UPS and Generator
- Quarterly PM's on UPS
- Semi-Annual PM's on Generator

## **5.0 Services Furnished -- Randolph County**

Randolph County will supply or be responsible for the following work needed in the completion of the installation of UPS and Generator:

- Will supply 200 Amp three-phase for line power in room.
- Will be responsible for wiring from UPS circuit panel.

## **6.0 Requests for Clarification**

All questions, requests for clarification or additional information must be submitted **in writing**. These written requests or questions must be submitted to Audrey Alexander, Purchasing Officer either by e-mail or mail. If needed, response to these requests will be addressed through an addendum to this RFQ.



## **TERMS and CONDITIONS:**

1. All products proposed and delivered shall be **NEW**, of first quality material and workmanship.
2. The successful vendor(s) shall deliver the complete product to the specified location within thirty (30) consecutive calendar days after receipt of a purchase order.
3. Product may be returned within thirty (30) consecutive calendar days from date of delivery without penalty.
4. Should any product provided by the successful vendor(s) fail to comply with the specifications and/or requirements provided herein and/or fail by reason of defective material or workmanship under normal use within twelve (12) months from date of acceptance, the successful vendor(s) shall replace the product with an equal or better product at no charge to Randolph County. Replacement shall include all items, parts, attachments, and labor/transportation to complete the replacement.
5. Maintenance agreements may be renewed upon written acceptance by Randolph County. Escalation of annual maintenance fees shall not exceed 5% per year. Any maintenance agreements shall be subject to the terms and conditions of this Request for Quote.
6. Invoices shall be billed and sent to: Randolph County Government, Information Technology, 725 McDowell Road, Asheboro, NC 27205.
7. Payment terms shall be net 30 days after date of acceptance by Randolph County. Early or advance payments shall not be made.
8. It is the intent of Randolph County to award the contract to the lowest responsive and responsible quote meeting specifications. The County reserves the right to determine the lowest responsive and responsible on the basis of an individual item, groups of items, or any way determined to be in the best interest of the County. Award shall include, but shall not be limited to, the following factors: (a) adherence to all conditions and requirements of the document specifications; (b) price; (c) qualifications of the vendor, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.

## **TERMS and CONDITIONS -- Continued:**

9. Products contracted are subject to inspection and approval at the County's destination. The County reserves the right to reject and refuse acceptance of items which are not in accordance with the instructions, specifications, proposal documents, drawings and/or data of successful vendor's warranty (expressed or implied). Rejected products shall be removed by, and at the expense of, the successful vendor(s) promptly after rejection. Randolph County shall instruct the successful vendor(s) as to whether to replace the product with a new, like product, or to take steps to cancel this contract as described herein.
10. The contract shall be deemed binding only to the extent of appropriated funds for the purpose set forth in this contract.
11. Addenda to these conditions and/or specifications shall be made in writing. Information provided verbally outside this Request for Quote shall not be binding.
12. Randolph County reserves the right to award the contract in full or in parts to multiple vendors if deemed in the best interest of the County. Randolph County reserves the right to remove any of the products from this Request for Quote before an award is made. Randolph County further reserves the right to contract with the successful vendor(s) for additional product(s) as awarded in this contract and to extend the terms and conditions of this contract for such additional product(s).
13. Randolph County may request an onsite demonstration. Upon such request, vendor(s) shall make arrangements for such demonstration within one week of notification. If an onsite demonstration cannot be executed by the vendor(s), Randolph County, at its sole discretion, may consider an offsite demonstration.
14. Quotes shall be valid for ninety (90) consecutive calendar days after the Request for Quote deadline.
15. Randolph County reserves the right to request additional information from vendor(s) (i.e. reference lists, financial statements, etc).
16. This Request for Quote represents an offer by Randolph County to vendors to contract for product(s) as specified herein. By submitting a quote, vendor(s) executes his/her acceptance to the offer specified and, if awarded by Randolph County, shall legally bind the undersigned vendor(s) to all terms and conditions in this Request for Quote which shall be exclusive herein to include any addenda incorporated by Randolph County.
17. All and any equipment included in the proposed system shall be fully compliant with any United States copyright and patent laws.

## QUOTE FORM

**PART I: QUOTE**

**Do NOT** include sales tax. Quotes must include the minimum specifications. Vendors may attach additional documents.

<b>EQUIPMENT:</b>	<b>COST</b>
Eaton 9355 20/30 20kVA Expandable to 30kVA 208 Volt 3 Phase UPS with External Maintenance UPS Bypass Switch -- <b>Vendor Installed</b>	
Generac 130 kW-6.8 Lit. Natural Gas – 120/208 3 Phase -- <b>Model #SG0130GG036.8N30HPYYE</b> <b>Vendor Installed</b>	
Generac 400 Amp Automatic Transfer Switch – <b>Model #GTS040W-3G2LDNAY</b> <b>Vendor Installed</b>	
200 Amp 48 Circuit for Single Phase Equipment— <b>VENDOR INSTALLED</b>	
Tripp Lite Switched, Metered PDU 2U Rackmount 120V 30A with Remote Monitoring – <b>Model</b> <b>#PDUMH30NET</b>	
Tripp Lite EnviroSense Temperature and Humidity Monitor -- <b>Model #ENVIROSENSE</b>	
Eaton Power Xpert Gateway UPS Card	
One (1) Year Full 24 x 7 x 365 Support Contract	
Delivery	
Installation	
<b>TOTAL COST</b>	

**PART II: REFERENCES**

Provide at least two (2) business references

Company Name	Contact Name	Phone Number

**PART III: SUBMITTED BY**

Company Name:			
Company Address:			
Telephone:		E-Mail:	
Name of Company Owner or Representative: (Please Print Name)			
Signature of Company Owner or Representative:		Date:	

\* The company owner or representative name and signature are required. Company owner or representative shall be any person authorized in the company to execute a legally binding contract on behalf of the company.